T-Octopus F 200/400/600 T-Octophon F 50 T-Octophon F key module Operating Instructions



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Before You Begin

These operating instructions describe the T-Octophon F 50 telephone on your T-Octopus F 200/400/600, T-Octopus F Server.

They describe all functions you can use from your telephone. You may find that some functions you wish to use are not available on your telephone. This may be due to one of the following reasons:

- The function has not been configured for your telephone please contact your service personnel.
- Your communications platform does not support this function please contact your service personnel.

Important Notes



Do not operate the telephone in environments where there is a danger of explosions.



Never open the telephone or a key module. If you encounter any problems, ask the service personnel.

Use only original accessories \rightarrow page 152. Using other accessories may cause a hazard and will invalidate the warranty and the CE mark.

Never allow the telephone to come into contact with staining or aggressive liquids such as coffee, tea, juice, or soft drinks.

For information on telephone maintenance \rightarrow page 153.

The information provided in this document contains merely general descriptions or characteristics of performance which in case of actual use do not always apply as described or which may change as a result of further development of the products.

An obligation to provide the respective characteristics shall only exist if expressly agreed in the terms of contract.

Marks



The device conforms to the EU guideline 1999/5/EG, as attested by the CE mark.



This device has been manufactured in accordance with a certified environmental management system (ISO 14001). This process ensures that energy consumption and the use of primary raw materials are kept to a minimum, thus reducing waste production.

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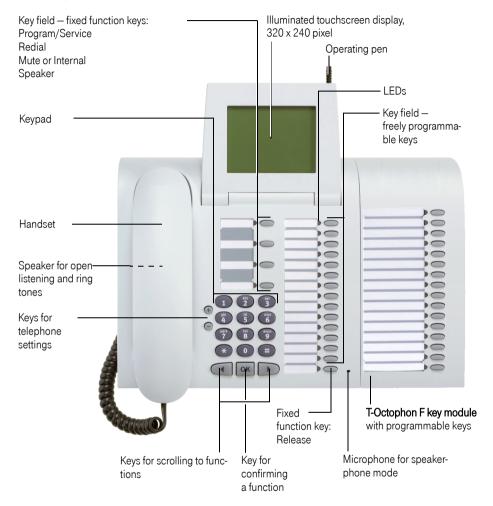
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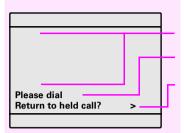
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Basic Operating Instructions

T-Octophon F 50 Control Panel



Step by Step How to Use these Operating Instructions You will find a graphic representation of the steps in logical sequence in the left column. Below is an explanation of the symbols: Lift the handset (off-hook). Replace the handset (on-hook). Conduct a call. Enter a telephone number or code. Enter the code. Enter letters or numbers ВІС via the keypad on the display \rightarrow page 107, via the keypad \rightarrow page 109, via the external keyboard → page 110 Click on the menu item or the softkey on the display. Press volume controls on the telephone. Press the kev. Program/Service Press the illuminated kev. Speaker Press the flashing key. Start conference? OK The option appears on the screen. Press the ok key to confirm your selection. Display contrast? OK Search for an option. Press the keys, until the option appears on the screen. Then press the ok key to confirm your selection.



Screen Displays

The graphics-enabled touchscreen display shows:

- Data from the internal telephone directory → page 46 or the caller list → page 43
- Requests and acknowledgement messages, depending on the situation
- Selection options for functions that you can confirm with ox. If
 you see the symbol ">" at the right, further options are available
 and can be accessed with the keys
- Touchscreen controls (softkeys) in local applications
 → page 107

For more information on the display see \rightarrow page 13.

Accessing Functions

... Interactively

You can select some function while the telephone is idle, for example:

Forwarding on? OK

Use to scroll to a function and press ok to execute it.

You can select other functions **directly depending on the situation**. Example: You call a number, but the line is busy:

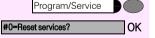
Callback? OK
or
Send message? OK

Press OK to confirm.

Use to scroll to a function and press or to execute it.

... Via the Program/Service Menu

First press the "Program/Service" key. You then see a list of selection options, such as: "#0=Reset services" → page 32.



Press the key.

Use to scroll to a function and press ok to execute it.

#0

or

Enter the code directly.

The Quick-Reference Operating Instructions contain a list of codes. However, they are also displayed on screen along with the corresponding function.

... With Function Keys

If you saved a function on a key → page 66, you can access it directly as follows:

Press the Mute key to execute the function

... Via the Large Graphics Display

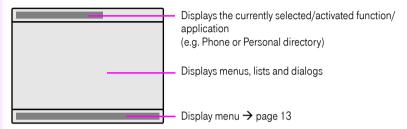
In addition to situation-dependent functions, T-Octophon F 50 also lets you use and access local applications, such as the personal telephone directory, via the large graphics-enabled display with its touch-screen functionality. See Display menu \rightarrow page 13.

Display with Touchscreen Functionality

In addition to situation-dependent functions, you can also use and access local applications in T-Octophon F 50, such as the personal telephone directory, for example, via the large graphics-enabled display with touchscreen functionality.

Overview

Display interface fields:



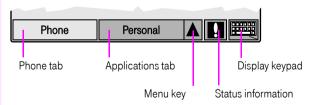
Operating the Display

T-Octophon F 50 comes complete with a plastic operating pen, with which you can select display interface functions ("click") or scroll between graphic contents ("drag") by pressing lightly on the nib.

Alternatively, you can use similar objects that will not damage the display interface. Finger (finger nail) activation is also possible.

Display Menu

A number of functions can be activated in the lower field of the display.



The **Phone tab** provides situation-dependent information on the idle or talk state of your T-Octophon F 50 from the communication platform → page 11.



When a local application is displayed, such as the personal telephone directory for example, the "Phone" tab flashes to signal incoming calls in addition to the ring tone.

When you pick up the handset to dial or accept an incoming call, the display indicator automatically switches to the "Phone" tab.

If configured, switching is performed automatically even if there is no user intervention for a lengthy period (time can be configured, → page 140).

Basic Operating Instructions

The **Applications tab** contains local applications, such as:

- Personal directory: personal telephone directory → page 111
- Corporate directory: corporate telephone directory → page 126
- Web access: WAP browser → page 130
- Extended Applications: interface for Java midlets → page 132
- Service: the service menu for settings → page 138

The **Menu key** opens up the menu selection option where one of the local applications can be activated and the "Applications" tab can be quickly accessed.

If the **Status information** softkey is displayed, system messages have been received (flashing light = unread messages). Click on the question mark to read the message(s).

Using the **Display keypad** softkey, you can enter characters via the display (→ page 107).



The current displays in the "Phone" tab and in the individual local applications are mutually independent.

This means that if you are in the personal directory, for example, and the display changes to "Phone" because you have accepted an incoming call, the same display that was active before you accepted the call reappears when you change back to the personal directory.

Descriptions of local applications → page 107 always assume that the status of the relevant application is idle. If the status is unspecified when the application is activated, press "Cancel", "Exit", or "Menu", until the relevant idle status appears.

Functions You Can Use

Basic and Enhanced Functions

You can use all basic and enhanced communications platform functions that appear interactively on the screen, in the Program/Service menu, and when you press function keys.

Additional Team and Executive/Secretary Functions

→ page 91f.

To help working and project groups work together more efficiently, the service personnel can configure a variety of team functions, depending on your preferences when working in the team. You can use these team functions in addition to the basic and enhanced functions. In addition to call pickup, hunting groups (group call), and call distribution groups, you can also set up teams with multiple lines per telephone.

You can tell if a telephone has trunk keys if your station number and the numbers of your colleagues are programmed on trunk keys. You can access all lines and can also conduct different calls simultaneously on multiple lines.

Another team function category includes the executive/secretary

functions, which are configured by the service personnel. You can use executive and secretary functions in addition to the basic and enhanced functions as well as other team functions.

An executive/secretary telephone has DSS keys for the executive or secretary, trunk keys for the executive and secretary, as well as ring transfer keys.

Local Applications

Your T-Octophon F 50 not only lets you use the functions of your communication platform, but also gives you a high degree of flexibility with its integrated local applications → page 107,:

- The personal directory for up to 320 entries (numbers, names, additional information, etc.) → page 111
- User-friendly options for searching and dialing from a LAN server's corporate directory
 → page 126
- A WAP browser for accessing information on your intranet → page 130
- A menu with a wide variety of options for locally configuring your T-Octophon F 50
 → page 138

Using the Telephone Efficiently

- You probably have certain colleagues or external parties with whom you talk on the phone especially frequently. To dial these numbers faster and more conveniently, you can save them on keys
 - (Saving station numbers for repertory dialing on keys → page 64).
- You can save additional names, station numbers, and calling party data in the personal directory of your T-Octophon F 50 telephone
 page 111. A well maintained directory will save a great deal of effort in searching for lost phone numbers.
- All too often you reach a busy line when dialing a number. Amid the confusion of your
 working day, it's easy to forget to try the number again later on. To avoid this, make it a
 habit to use the "Callback" -> page 57 function.

Making and Answering Calls

Special default ring signaling is set for your telephone:

- When you receive an internal call, your telephone rings once every four seconds (single-tone sequence).
- When you receive an external call, your telephone rings twice in rapid succession every four seconds (dual-tone sequence).
- When you receive a call from the entrance telephone, your telephone rings three times in rapid succession every four seconds (triple-tone sequence).
- If a call is waiting, you hear a short tone (beep) every six seconds.

The number or the name of the caller appears on the display.

Answering a Call with the Handset

The telephone rings. The caller appears on the screen.



Lift the handset.

Ending the call:

Replace the handset.



Press the key.



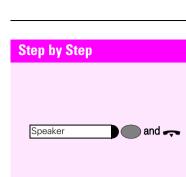
Step by Step Answering a Call with the Speaker (Speakerphone Mode) The telephone rings. The caller appears on the screen. Press the key. The LED lights up. Speaker Speakerphone mode. Raise or lower the volume. Keep pressing the key until the desired volor ume is set. **Ending the call:** Press the key. The LED goes out. Speaker or Press the key. Release Notes on speakerphone mode: Tell the other party that you are using speakerphone mode. The speakerphone works best at a low receiving volume. The ideal distance between the user and the telephone set in speakerphone mode is about 50 cm (approx. 20 inches). Open Listening in the Room During a Call You can let other people in the room join in on the call. Let the other party know that you have turned on the speaker. **Precondition:** You are conducting a call with the handset. Activating ring transfer:

Speaker

Speaker

Press the key. The LED goes out.

Press the key. The LED lights up.



Switching to Speakerphone Mode

Precondition: You are conducting a call with the handset.

Hold down the key and replace the handset. Then release the key and continue the call.

Switching to the Handset

Precondition: You are engaged in a call in speakerphone mode.



Lift the handset. Continue the call.

Using Call Waiting

Callers can still reach you while you are engaged in another call. A signal alerts you to the waiting call.

You can either ignore or accept the waiting call.

When you accept the waiting call, you can either end the first call or place it on hold and resume the call later on.

You can also bar call waiting or the call waiting tone \rightarrow page 20.

Accepting a Waiting Call (Camp-On)

Precondition: You are engaged in a phone call and hear a tone (every six seconds).

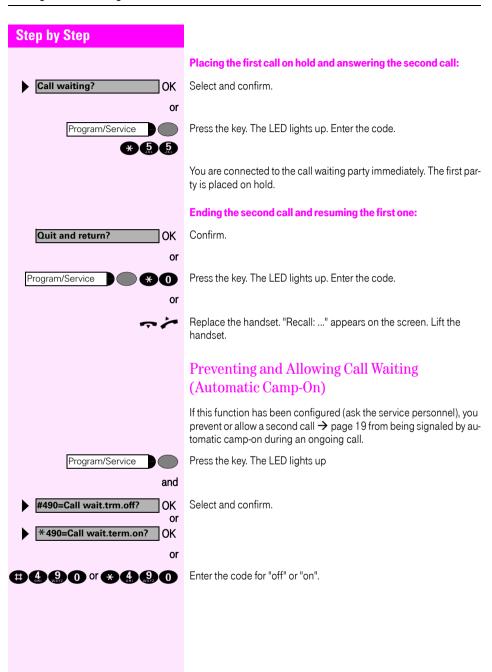
Ending the first call and answering the waiting call:

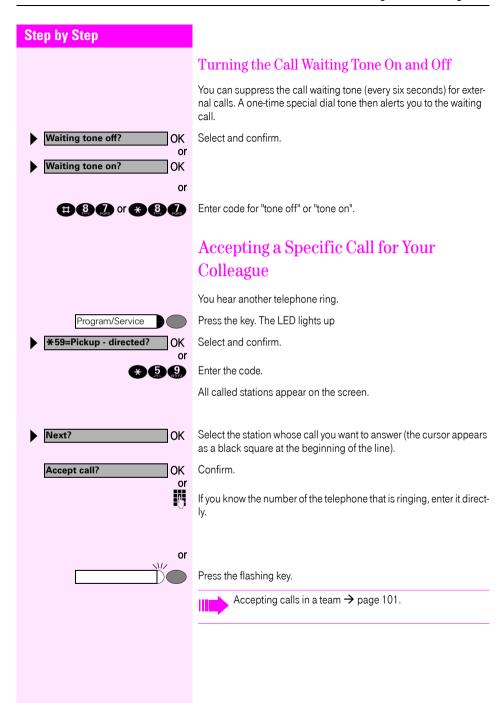


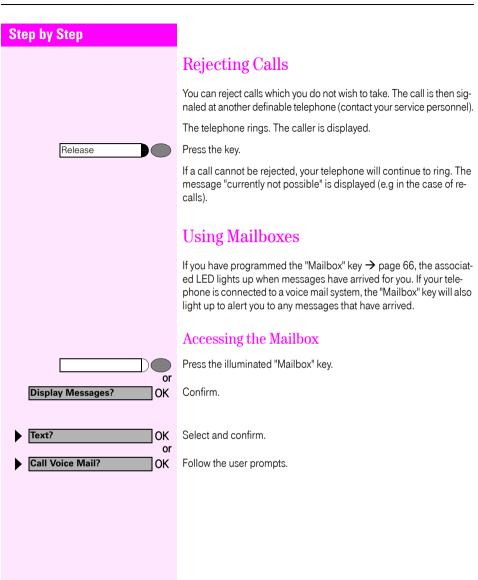
Replace the handset. Your telephone rings.



Answer the second call. Lift the handset.







Using Timed Reminders

Precondition: You must have saved a timed reminder → page 71. The current time is the time stored.

The telephone rings. The timed reminder appears on the screen.

Reminder at:

Speaker

Or

Press the key twice.

Lift the handset and replace it again.



If you fail to answer the timed reminder, it repeats five times and is then erased

Using the Speakerphone

A colleague addresses you directly over the speaker with a speaker call. You hear a tone before the announcement. The other party's name or station number appears on the screen.

You can conduct the call with the handset or in speakerphone mode.



Lift the handset and answer the call.

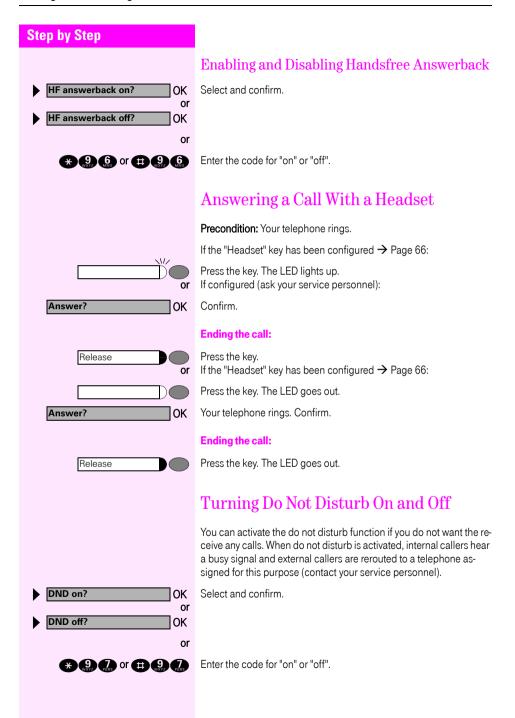
Press the "OK" key to confirm your selection and answer the call.

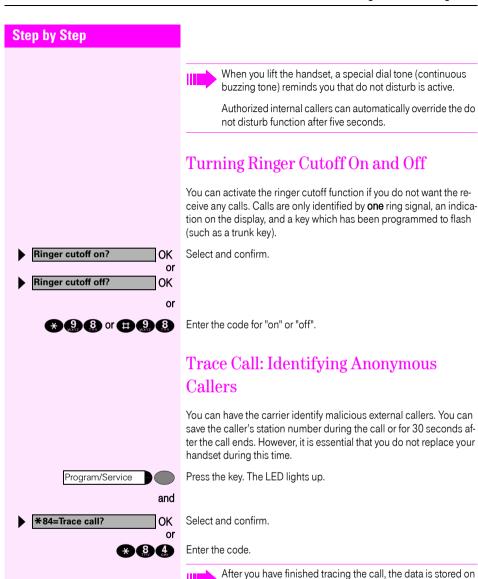
Press the key and answer the call.



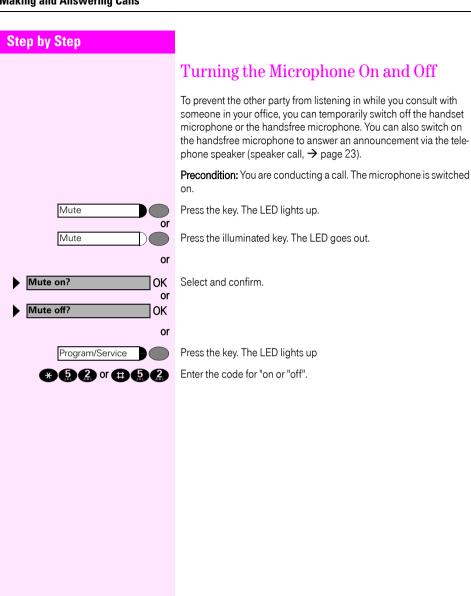
If handsfree answerback is enabled (see below), you do not need to switch on the microphone - you can answer directly. You can answer immediately in speakerphone mode. If handsfree answerback is disabled (default setting), follow the procedure described above.

Placing a speaker call to a colleague \rightarrow page 32.





the carrier's system. Now contact your service personnel.



Answering Calls from the Entrance Telephone and Opening the Door

If an entrance telephone has been programmed, you can use your telephone to speak to someone at the entrance telephone and to activate a door opener.

If you have the proper authorization (contact your service personnel), you can activate the **door opener**, enabling visitors to open the door themselves by entering a 5-digit code (using a DTMF transmitter or installed keypad).

Speaking to visitors via the entrance telephone:

Precondition: Your telephone rings.



Lift the handset within thirty seconds. You are connected to the entrance telephone immediately.

or



Lift the handset after more than thirty seconds.



Dial the entrance telephone number.

Opening the door from your telephone during a call from the entrance telephone:

Open door?

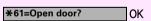


Confirm.

Opening the door from your telephone without calling the entrance telephone:

Program/Service





Select and confirm.



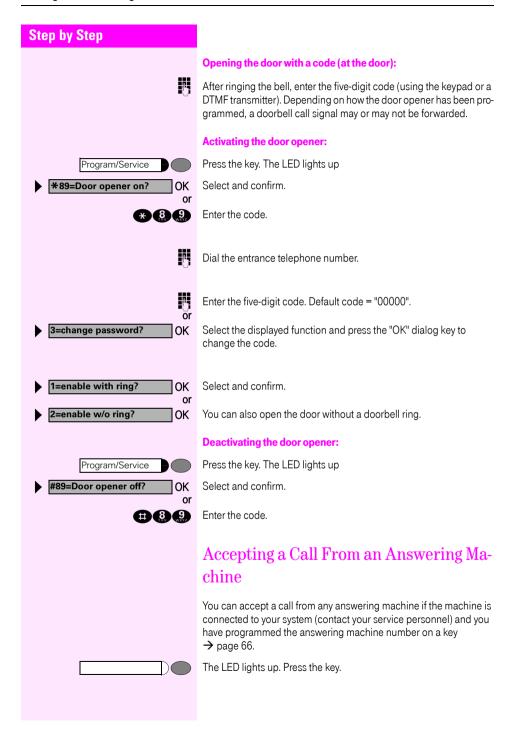
Enter the code.



Dial the entrance telephone number.



Special features must be taken into consideration if your telephone operates with T-Octopus F Server (system networking via PC network) → page 149!



Display Number of Waiting Calls and Overload Indication

You can show the number of external waiting calls on the display by pressing the "View number of calls" key \rightarrow page 66.

Press the "Waiting calls" key.

If the number of waiting calls exceeds a preset limit while you are engaged in another call (overload), the LED on the key lights up. Contact your service personnel to find out the waiting call limit.

- LED off:
 - No callers waiting.
- LED flashes slowly:
 - You have reached the programmed threshold.
- LED flashes rapidly: You have exceeded the threshold value (overload).

Making Calls

Off-Hook Dialing



Lift the handset



Internal calls: Enter the station number.

External calls: Enter the external code and the station number.

The called party does not answer or is busy:



Replace the handset.

On-Hook Dialing



Internal calls: Enter the station number.

External calls: Enter the external code and the station number.

The other party answers with speaker:



Lift the handset.

or

On-hook: Use speakerphone mode.

The called party does not answer or is busy:

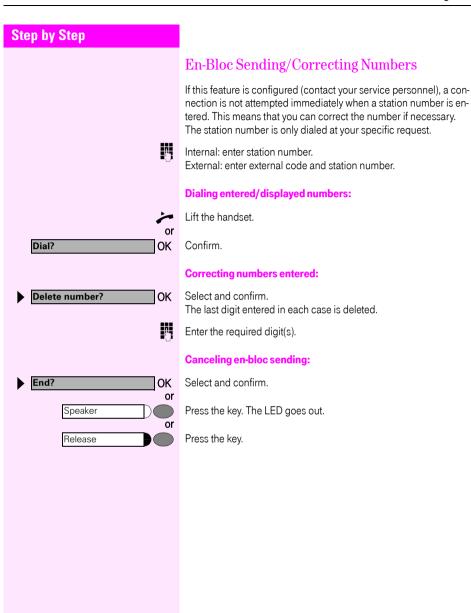
Speaker

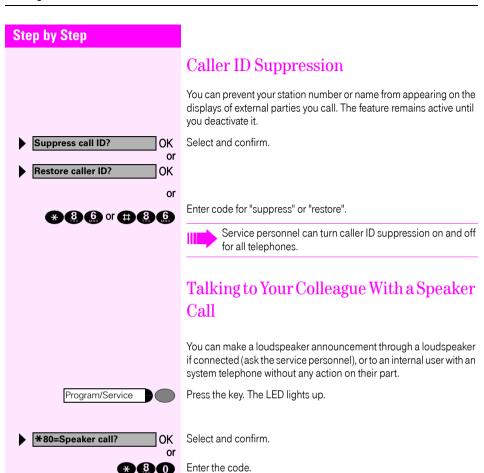


Press the key. The LED goes out.



Your system may also be programmed so that you have to press the Internal key before you dial an internal number. To call an external party, you have to enter an external code before dialing the party's telephone number (Prime Line is not active; contact your service personnel).





Enter the station number.

Responding to a speaker call \rightarrow page 23.

Activating Tone Dialing (DTMF Suffix-Dialing)

You can transmit dual-tone multifrequency (**DTMF**) signals to control devices such as an answering machine or automatic information system.

Program/Service

Press the key. The LED lights up.

*53=DTMF dialing? OK

Select and confirm.



Enter the code.



or

You can use the keys "0" through "9", "*", and "#" to transmit DTMF signals.



Ending the call also deactivates DTMF suffix-dialing. Your system may be configured so that you can start DTMF suffix dialing immediately after setting up a connection.

Automatic Connection Setup (Hotline)

If this function is configured (contact your service personnel), the system automatically sets up a connection to a preset internal or external destination.



Lift the handset.

Depending on the setting, the connection is either set up **immediately** or only **after** a preset **period of time** (hotline after a timeout).

Step by Step Reserve Trunk If this feature is configured (contact your service personnel), you can reserve a busy trunk for your own use. When the trunk is free, you receive a call and a message appears on the display. Precondition: The message "busy at the moment" appears on your screen. Reserve trunk? OK Confirm When the reserved trunk becomes free: Your telephone rings. The display shows "Trunk is free". Lift the handset. You hear the CO dial tone. Enter the number of the external station. Assigning a Station Number If this function has been configured (contact your service personnel), you can selectively assign a specific number (DID number) to your telephone before making an external call. The assigned number then appears on the called party's display. Press the key. The LED lights up Program/Service Select and confirm. *41=Temporary MSN? OK or Enter the code. *40Enter the DID number you wish to use. Dial the external number.

Step by Step Program/Service *51=Trunk flash? OK or ***91**

Trunk Flash

To activate ISDN-type services and features through the network carrier's analog trunks or those of other communication platforms (such as "consultation hold"), you must send a signal to the trunks before dialing the service code or telephone number.

Precondition: You have set up an external connection.

Press the key. The LED lights up.

Select and confirm.

Enter the code.

Enter the service code and/or telephone number.

Associated Dialing/Dialing Aid

If this function has been configured (contact your service personnel), you can use a dialing aid to dial numbers and set up calls for your telephone.

The operating procedure depends on whether the dialing aid is connected to the S_0 bus or the a/b (T/R) port.

You can also use your system telephone as a dialing aid for other telephones.

Dialing aid on the S_0 bus:

On the PC, select a destination and start dialing.



The speaker on your telephone is switched on. Lift the handset when the other party answers.

Dialing aid at the a/b (T/R) port:

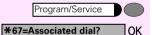
On the PC select a destination and start dialing.

"Lift the handset" appears on the PC screen.



Lift the handset.

Dialing aid from your telephone for another telephone:



Press the key. The LED lights up



Select and confirm.



Enter the code.

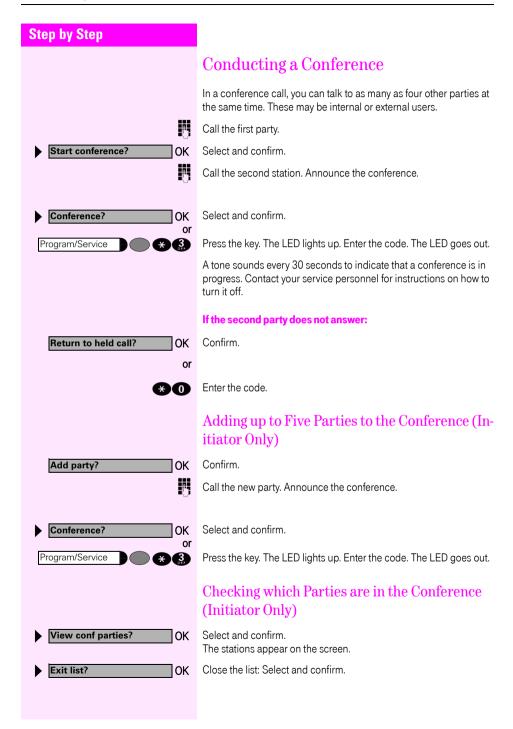


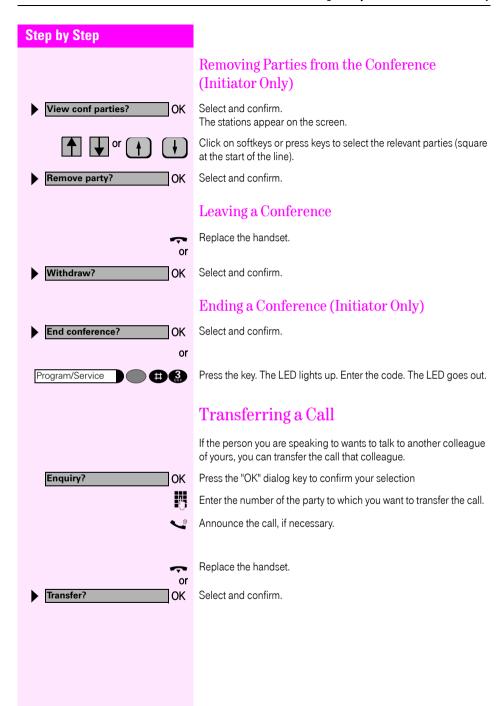
Enter the internal station number ("Dial for:").

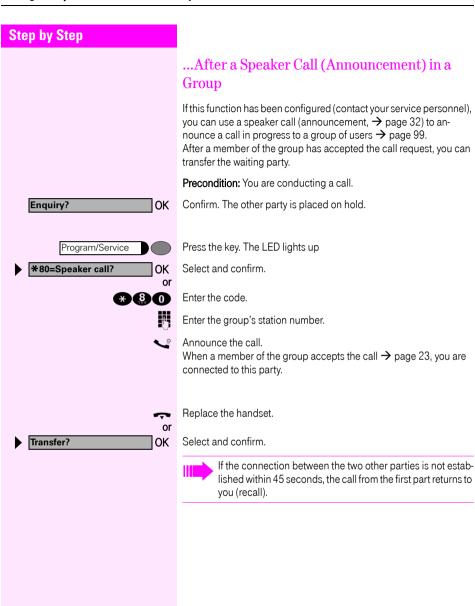


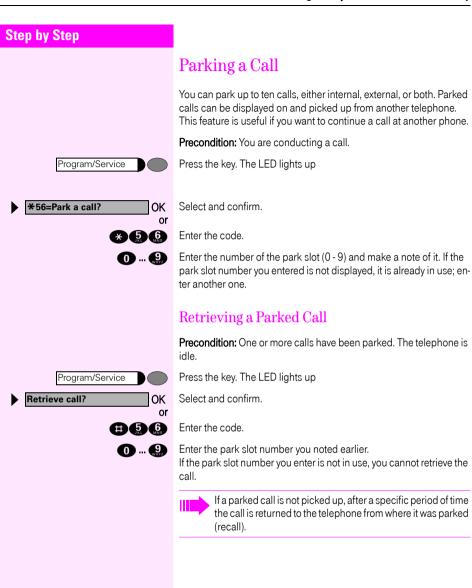
Enter the number you wish to dial.

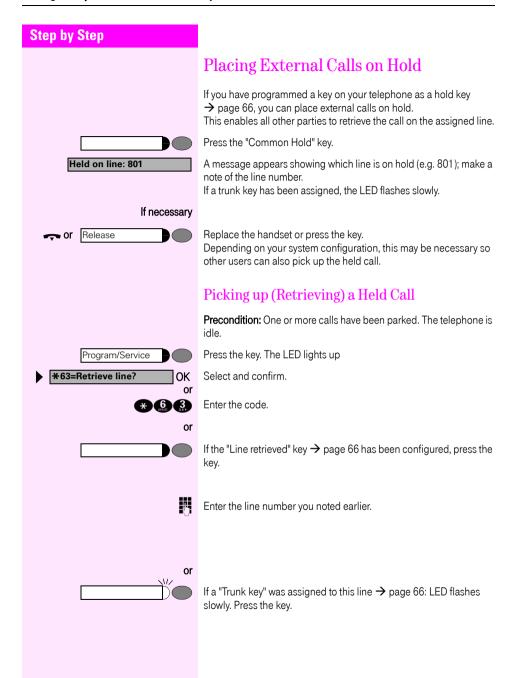
Step by Step Calling Multiple Parties Simultaneously Calling a Second Party (Consultation Hold) You can call a second party while engaged in a call. The first party is placed on hold. OK Confirm. **Enquiry?** Į. Call the second party. Return to the first party: Return to held call? OK Confirm. or Quit and return? OK or Press the key. The LED lights up. Enter the code. The LED goes out. Program/Service * 0 Switching to the Party on Hold (Toggle) Toggle/Connect? OK Select and confirm. Press the key. The LED lights up. Enter the code. The LED goes out. Program/Service * 2 Combine the calling parties into a three-party conference Select and confirm. Conference? OK Press the key. The LED lights up. Enter the code. The LED goes out. Program/Service * 3 Connecting the other parties to each other Select and confirm. Transfer? OK











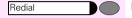
Making Calls to Stored Destinations

Redialing a Number

The last three external telephone numbers dialed are stored automatically.

You can redial them simply by pressing a key.

The station number appears on your screen for two seconds and is then dialed.



Press the key once to dial the number last dialed.

Press the key twice to dial the next to the last number dialed.

Press the key three times to dial the third-to-the-last number dialed.

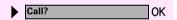
Displaying and dialing saved station numbers



Press the key.

Press the "OK" dialog key within two seconds to confirm your choice.

The next stored number is displayed. Press the "OK" dialog key to confirm four selection.



Next?

Select and confirm.



OK

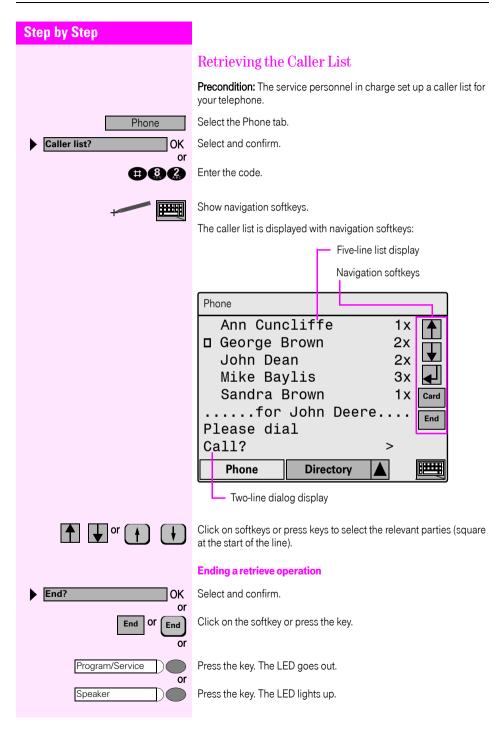
If this feature is configured (contact your service personnel), account codes entered are also saved → page 56.

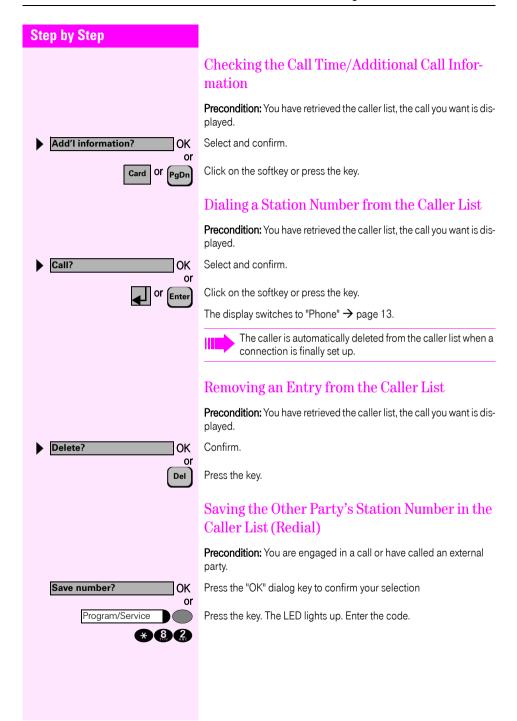
Using a Caller List

If you are unable to accept an external or internal call, the call attempt is stored in the caller list.

You can store answered calls either manually (both internal and external calls) or automatically (external calls only), Contact your service personnelfor details.

Your telephone stores up to ten calls in chronological order. Each call is assigned a time stamp. The most recent entry not yet answered in the list is displayed first. Multiple calls from the same caller do not automatically generate new entries in the caller list. Instead, only the most recent time stamp for this caller is updated and its number incremented.







Dialing from the Internal Directory

If this function has been configured (ask the service personnel), all internal call numbers and central speed-dial numbers for which a name was assigned are stored in your internal directory.

Precondition: Names have been assigned to the station numbers stored in the system.

Lift the handset.

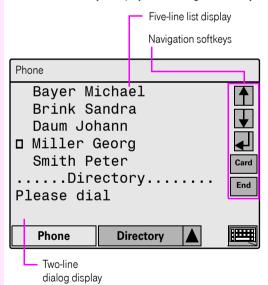
Press the key. The LED lights up.

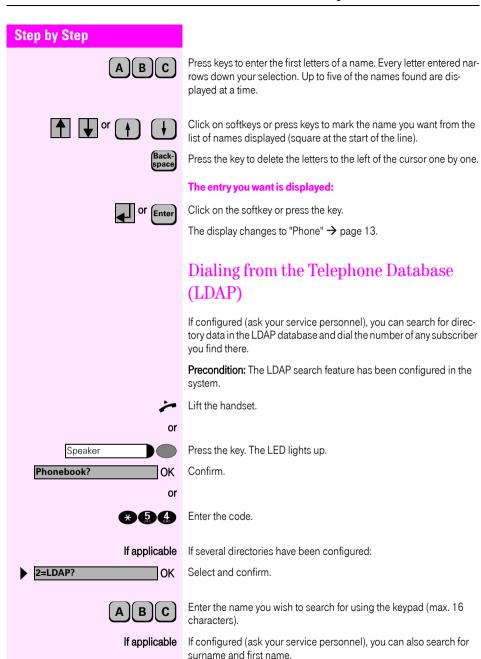
OK

Confirm.

Show navigation softkeys.

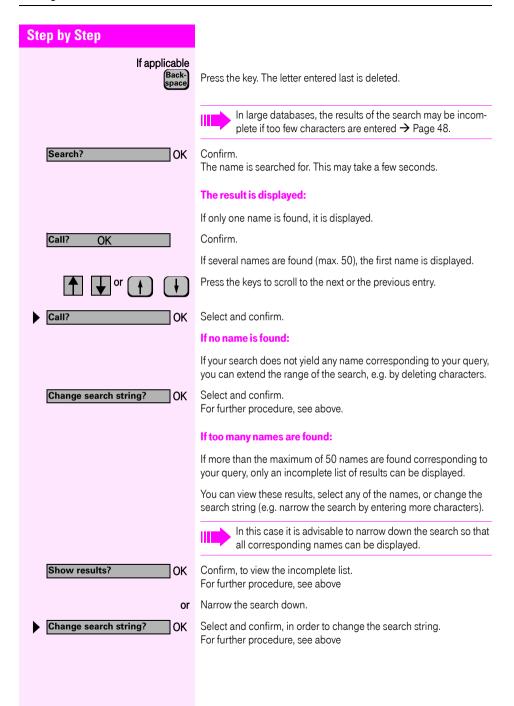
The internal directory is displayed with navigation softkeys:





To separate surname and first name by a space, enter "0". You can en-

ter incomplete names, e.g. "mei p" for "Meier Peter".



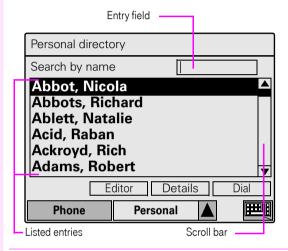
Dialing from the Personal Directory

Precondition: The personal directory contains entries/names with call numbers → page 112.

Personal

Select the Personal tab.

The personal directory opens:





If a different display appears when you open the personal directory, press "Cancel", "Menu" or "Exit" until this display appears.



Mark the name you want.

A scroll bar is displayed if more than six names are saved. You can browse the list by dragging the scroll bar.

or



Enter the name you want or just the initial letters (Entering characters \rightarrow page 107); the selected name is highlighted inversely. Every letter entered narrows down the selection. Up to six of the names found are displayed at a time.

if necessary

Delete the letters to the left of the cursor one by one.

Dialing the default call number:

Precondition: One of the call numbers entered for the marked name was set as the default call number → page 113. Otherwise select the call number to be dialed (see below).

OK Or Confirm.

Dial

Click on the softkey.

The display changes to "Phone" \rightarrow page 13.

Dialing a specific call number:



Dial a specific call number if you want to dial a number other than the default call number or if none of the call numbers entered for the current name was defined as the default call number.

Details

Click on the softkey. The call numbers entered for the name are displayed \rightarrow page 119.

Dial

Click on the softkey beside the call number you want. The display changes to "Phone" → page 13.

The following softkeys are available:

1x or 2x

Cancel

The default status is active for the directory list.

Edit

Click on the softkey to edit the current entry \rightarrow page 116.

Next Click on softkey to view second page for current entry.

Dialing from the Corporate Directory

Precondition: You can access a corporate directory via LAN.

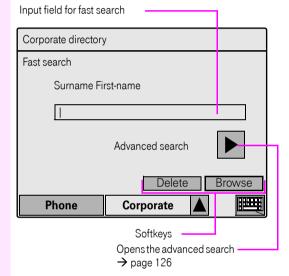


Ask the service personnel about availability.

Corporate

Select the Corporate tab.

The corporate directory opens:





Enter the name you want or just the initial letters (Entering characters \rightarrow page 107), or use wildcards " * ".

if necessary

Delete the letters to the left of the cursor one by one.



For information on the advanced search, see \rightarrow page 126.

Browse

Start the search.

"Searching" appears in the top right of the display when the search is running. The search can be interrupted at any time with "Cancel".

Dialing a call number:

if necessary

If there is more than one suitable entry/name, select the entry you want (reverse-video).

Details

Click on the softkey. The call numbers entered for the name are displayed.

Dial

Click on the softkey beside the call number you want. The display changes to "Phone" \rightarrow page 13.

The following softkeys are available:

1x or 2x

Cancel

The default status is active for the corporate directory.

Next

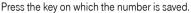
On page 1 of 2 only: Display the second page of an entry's detailed information. The softkey changes to "Previous".

Previous

On page 2 of 2 only: Display the first page of an entry's detailed information. The softkey changes to "Next".

Using Repertory Dialing Keys

Precondition: You have saved a station number on a repertory dialing key → page 64.



If the station number is located on the second level, first press "Shift".



You can also press the repertory dial key during a call. This automatically sets up a consultation \rightarrow page 37.

Using Station and System Speed-Dial Numbers

Precondition: You have stored station speed-dial numbers

→ page 65 or the service personnel has stored system speed-dial numbers.

Program/Service

Press the key. The LED lights up

*7=Use speed-dialing? OK

Confirm.

or



Enter the code.



Enter a speed-dial number.

"*0" to *9" = station speed-dialing.

"000" to "999" = system speed-dialing (contact your service personnel).

Displaying and Assigning Call Charges

Displaying Call Charges

For the current call:

The display usually shows call charges at the end of a call (default setting).

If you wish to display charges continuously during a call in progress, service personnel must request this feature from your carrier. Indication of the cost of a telephone call has to be requested from the service provider and has to be installed by an authorised technician. Depending on the setting, during or after the call, the display will show the cost of the telephone call.

Some carriers also let you display toll-free external calls. The message "Free of Charge" appears on the screen either before or during the call.

If the cost indication facility has not been installed, the display will show the dialled number and/or the length of the telephone call.



If a call is transferred, the charges are assigned to the telephone to which the call was transferred.

For all calls and the last one conducted:

The connection charges for the last chargeable call conducted are displayed first. Five seconds later, the total accumulated connection charges appear.

Program/Service

Press the key. The LED lights up

***65=Show call charges? OK** Select and confirm.

or



Enter the code.

Step by Step Print? OK or Delete? OK or Add'l information? OK or End? OK

Displaying Call Charges for Another Telephone

If this function is configured (contact your service personnel), you can display and print the chargeable calls for other telephones (such as a pay phone)

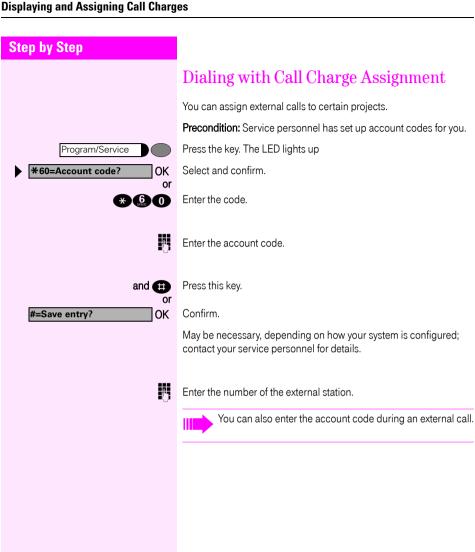
Precondition: You have programmed the function "View call charges" on a key → page 66.

The LED lights up to indicate that a you have conducted chargeable call since the last time you viewed the charges.

Press the "View call charges" key. The chargeable call appear on the screen.

Confirm to display additional chargeable calls.

Select and confirm.



Step by Step If You Cannot Reach a Destination ... Using Callback If a user is busy or is not answering, you can store an automatic callback. This feature saves you from having to make repeated attempts to reach the user. You receive a callback, When the other party is no longer busy When the user who did not answer has conducted another call. Storing a Callback **Precondition:** You have reached a busy line or no one answers. Set Callback OK Confirm. or *** 5 8** Enter the code. Answering a Callback **Precondition:** A callback was saved. Your telephone rings. "Callback: ..." appears on the display. Lift the handset. Press the key. The LED lights up. Speaker You hear a ring tone. Checking and Canceling a Saved Callback Select and confirm. View callbacks? OK

AB

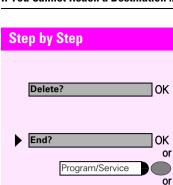
Display next?

OK

Enter the code.

additional entries.

Select the displayed function and press the "OK" dialog key to display



Speaker

Deleting a displayed entry:

Press the "OK" dialog key to confirm your selection

Ending callback display:

Select and confirm.

Press the key. The LED goes out.

Press the key. The LED goes out.

Call Waiting (Camp-On)

Precondition: You have dialed an internal number and hear a busy signal. It is important that you reach the called party.

Wait (approx. 5 seconds) until "Camp-on" appears on the display and the busy tone is followed by the ring tone.

The called party can then respond → page 19



The called party can prevent automatic call waiting \rightarrow page 20.

If this feature is configured (contact your service personnel), you will hear the ring tone and the message "Camp-on" is immediately displayed.



Busy Override - Joining a Call in Progress

This function is only available if it has been configured. (contact your service personnel).

Precondition: You have dialed an internal number and hear a busy signal. It is important that you reach the called party.

Override? OK

Select and confirm.

or



Enter the code.

The called party and person to whom this party is talking hear an alerting tone every two seconds.

If the called party has a system telephone with display, the following appears on the screen: "Override: (station no. or name)".

You can now start talking.



Step by Step Adjusting the Speakerphone to the Room Acoustics To help the other party understand you clearly while you are talking into the microphone, you can adjust the telephone to the acoustics in your environment: "Quiet room", "Normal room" and "Noisy room". Press one of these keys while the phone is idle. or 🖨 Speakerphone mode? OK Select and confirm. or o To set the room type: Keep pressing these keys until the setting you want appears on the screen. Save. OK Selecting the Language of Screen Prompts You can change the dialog language in the "Phone" tab. To change the language in local applications, see \rightarrow page 139. Press the key. The LED lights up Program/Service More features? OK Confirm. ***48= Select language?** OK Confirm. or \mathbf{A} Enter the code. Select the language you wish to use (such as "Spanish") and press 15=Spanish? OK the "OK" dialog key to confirm.

Adjusting the Display to a Comfortable Reading Angle

You can swivel the display unit. Adjust the display unit so that you can clearly read the screen.

Locking the Telephone to Prevent Unauthorized Use

You can prevent unauthorized persons from using your telephone and its electronic notebook during your absence.

Precondition: You must have configured a personal identification number (PIN) for your telephone → page 63.

To lock and unlock the telephone:

Changeover on?

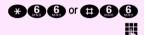
OK

or

Changeover off?

OK

Select and confirm.



Enter the code for "on" or "off".

Enter the telephone lock PIN \rightarrow page 63.



or

While the telephone is locked, a special dial tone sounds when you lift the handset. You can continue to dial internal numbers as usual.

Your telephone can also be locked or unlocked again by an authorized party \rightarrow page 85.

Saving Your PIN

To use the functions

- to prevent unauthorized persons from using your telephone
 page 62
- to use another telephone like your own → page 80
- to change your call number → page 81

you need to enter a personal identification number, which you can save yourself.

Program/Service

*93=Change PIN?

Press the key. The LED lights up

Confirm.



Enter the PIN.



OK

Enter the current five-digit PIN.

If you have not yet assigned a PIN, use the PIN "00000" the first time you enter it.



Enter the new PIN.

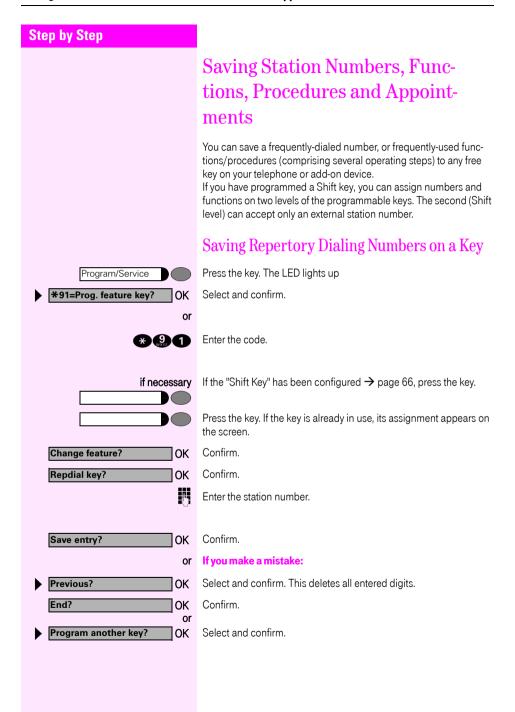


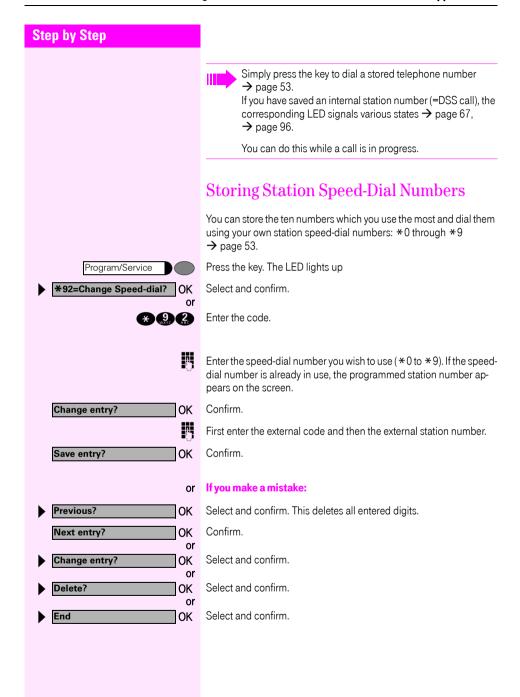
Repeat the new PIN.

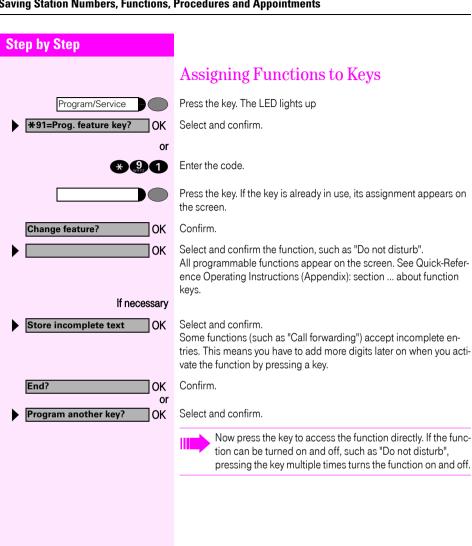


If you forget your PIN, contact your service personnel, who can reset your PIN to "00000".

63



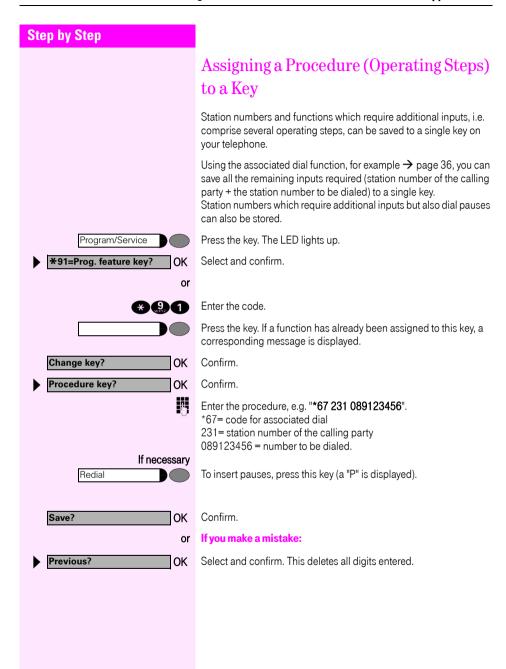




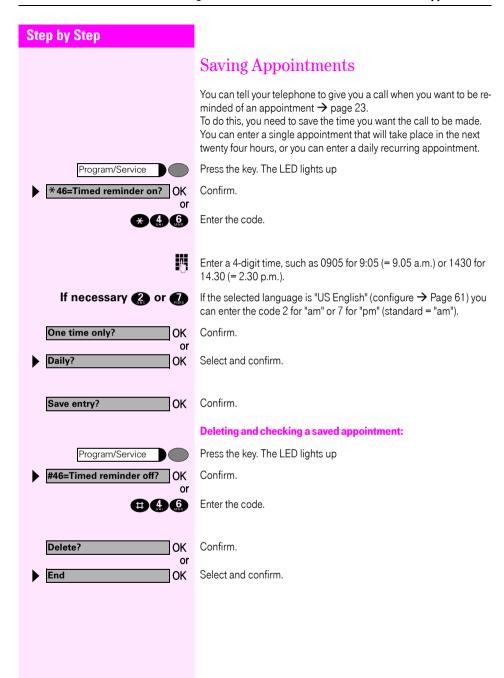
Step by Step	
	Meaning of LED Signals for Saved Functions:
	Call forwarding, Forwarding - trunk, Forward Line, Night Service, Do not disturb, Changeover, Advisory message, Ringer cutoff, HF answerback on/off, Hunt group join/leave, Caller ID suppression, Call wait.term., Waiting tone off, Ring Transfer, Door opener on/off, Control Relay, Ringing group on, Shift Key, UCD (Available on/off, Work on/off, Night answer on/off):
	Saved function is not active.
	Saved function is active.
	Callback: You have not set a callback.
	You have set a callback.
	Mute (on/off): The microphone is switched on.
	The microphone is switched off.
	Headset: The headset is switched off.
	The headset is switched on.
	Flashing slowly - call can be taken via headset.
	Caller list: No calls saved.
	Call request saved.
	Repdial key (internal), Direct station select: The other party is not engaged in a call.
	The other party is engaged in a call or has activated do not disturb.
	Flashing rapidly - A caller is trying to reach you, please pick up the phone.
	Flashing slowly - A caller is trying to reach another party, who has not yet answered.
	Mailbox: No messages present.
	Message(s) present.
	Call key, General call key, Trunk key, MULAP Key, Temporary MSN: No call on assigned trunk.
	Active call on assigned trunk.

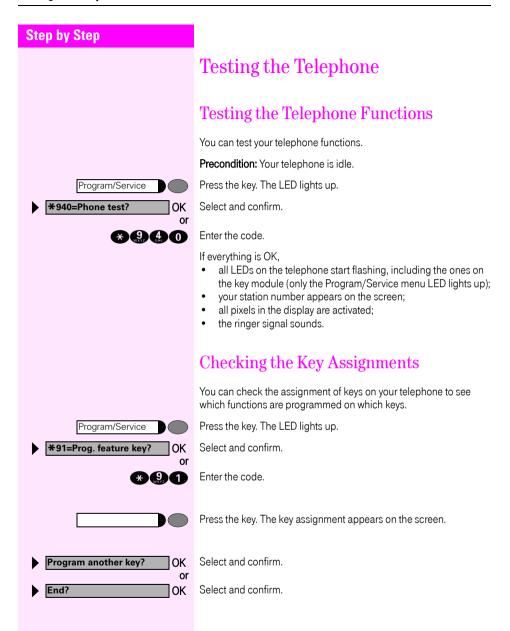
Step by Step Flashing rapidly- A call has arrived on this line; press the key to pick up the call. Flashing slowly - A call on this line was placed on hold. Trunk group kev At least one trunk is free. All trunks in the trunk group are busy. View call charges: No chargeable calls have been made since the last time call charges were displayed. Chargeable calls have been made since the last time call charges were displayed. Call forwarding, Forward Line: Flashing slowly - Either you or your trunk is the destination of a forwarded call. Fax details No fax received or no message on answering machine. Fax received or message on answering machine. View number of calls: No callers waiting Flashing rapidly - Callers waiting (a certain number is exceeded). Flashing slowly - Callers waiting (a certain number was reached). The following functions are assigned to keys which have no LED: Repdial key (external), Procedure key, Trace call, Speed-dial, Release call, Clear, Lock all phones, Send message, Phonebook, Call waiting, Shuttle, Conference, Speaker call, Retrieve line, Reserve trunk, Release trunk, Temporary Phone, Override, Call Park, Pickup - directed,

Pickup - group, Account code, Show call charges, Radio paging equip, Answer page, Timed reminder, Open door, DTMF dialing, Recall key, Room monitor, Hold key, Consultation, Associated dial, Associated serv., Tel. data service, Relocate, Mobile Logon (HFA only)









Step by Step Call Forwarding Using Variable Call Forwarding You can immediately forward internal or external calls to different internal or external telephones (destinations). (External destinations require special configuration in the system.) Special features must be taken into consideration if your telephone operates with T-Octopus F Server (system networking via PC network) → page 145! Select and confirm. Forwarding on? OK or Enter the code. N 1=all calls? OK Select and confirm. or 2=external calls only? OK or 3=internal calls only? OK or 1 or 2 or 3 Enter the code. Enter the number of the telephone that is ringing. Save entry? OK Confirm. **Deactivating call forwarding:** Select and confirm. Forwarding off? OK or Enter the code. **(1**) When call forwarding is active, a special dial tone sounds when you lift the handset. If DID DTMF is active (contact your service personnel), you can also forward calls to this destination. Destinations: fax = 870, DID = 871, fax DID = 872.



Using Night Answer

When night answer mode is active, for example during a lunch break or after office hours, all external calls are immediately forwarded to a specific internal telephone (night station). The night station can be defined by the service personnel (standard night answer service) or by you (temporary night answer service).



Special features must be taken into consideration if your telephone operates with T-Octopus F Server (system networking via PC network)

page 146!

Activating this function:

Night answer on? OK or

Select and confirm.

* 4 4

Enter the code.

*=default? OK

Press the "OK" dialog key to confirm (= standard night answer service)

or *

Enter the code (= standard night answer service).

or

Enter the destination number (= temporary night answer service).

UK: Save entry? OK

Confirm.

Deactivating night answer:

Night answer off? OK or

Select and confirm.

Enter the code.

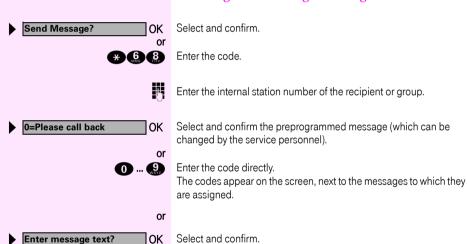
Step by Step Call Forwarding in the Carrier Network and Forwarding Multiple Subscriber Numbers (MSN) If this function has been configured (contact your service personnel), you can forward calls to your assigned multiple subscriber number (MSN) (DID number) directly within the carrier network. For example, you can forward your phone line to your home phone after business hours. Trunk FWD on? Select and confirm. OK or \mathbf{x} 6 4 Enter the code. 1=immediate? OK Select and confirm the line type you wish to use. or 2=on no answer? OK or 3= on busy? OK or 1 or 2 or 3 Enter the code. Enter your DID number. Enter the destination number (without the external code). Confirm. Save? OK **Deactivating call forwarding:** Select and confirm. Forwarding - trunk off OK Enter the code. **@6**4 OK Confirm the displayed call forwarding type. 1 or 2 or 3 Enter the activated call forwarding type. Enter your DID number.

Using Other Functions

Sending a Message

You can send short text messages (infotexts) to single users or groups of users who have system telephones. On system telephones with no display (e.g. T-Octophon F 10), on ISDN, pulse or tone dialling telephones, transmitted text messages will be saved as a callback request.

Creating and Sending a Message









Enter text (max. 24 characters) via the keypad. Digit keys must be pressed a specific number of times to enter letters.

Example:

"R" = Press the * key once and the * key three times.

key	1x	2x	3x	4x	5x
0	(1)	1			
2 ABC	а	b	С	2	
3	d	е	f	3	
4	g	h	i	4	
5	j	k	I	5	
6	m	n	0	6	
7 Pars	р	q	r	S	7
8	t	u	V	8	
9 WANTED	W	Х	У	Z	9
0	(2)		-	0	
€	(3)				
⊕	(1)				

- (1) Delete the character to the left (2) Space (3) Next letter in upper-case

Entering text via external keyboard



Enter text (max. 24 characters) via the external keyboard.

if necessary



Delete characters to the left of the cursor one by one.



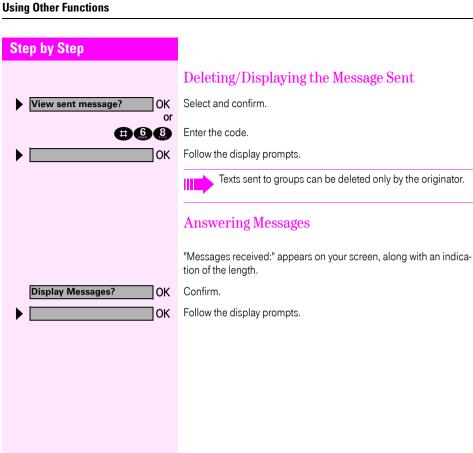
For an overview of the external keyboard's key functions, see → page 110.

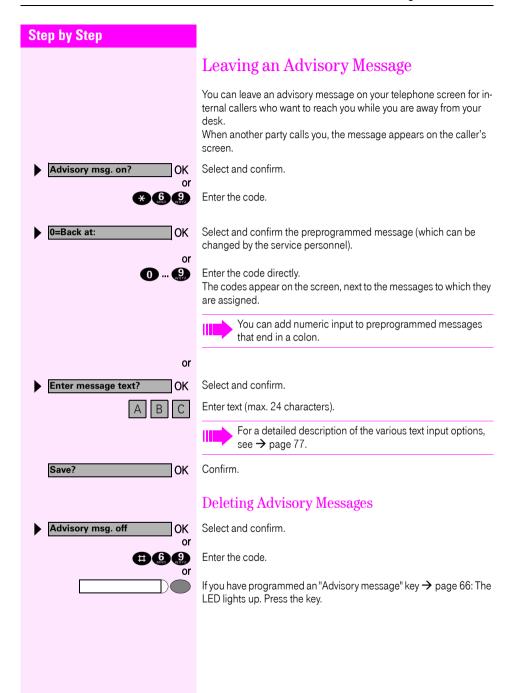
After entering text:

Send?



Confirm.







Using Another Telephone Like Your Own for a Call

Other people can temporarily use your telephone for outgoing calls as though it were their own.

Program/Service *508=Temporary Phone? Press the key. The LED lights up

Select and confirm.



Enter the code.

Enter the other user's station number.



Enter the other user's telephone lock PIN. → page 63.

Users who have not yet selected a personal identification number are prompted to do so on their own telephones.



Dial the external number.

This state is canceled at the end of the call.

Change Call Number (Relocate)



Only for UP0/E connections (ask the service personnel). For HFA connections, see \rightarrow page 81.

You can put your call number on every other available telephone when it is set up (ask the service personnel).

Your previous telephone then receives the old call number of your new telephone. The call number together with the settings (e.g. programmed keys) of the telephone are changed.

Precondition: Your old and new telephone are the first telephones at each connection. The telephone are in idle state.

The following procedure is carried out on the new telephone.



Press the key. The LED lights up.

or

Select and confirm.



Enter the code.



Enter your own call number.



Enter code (telephone lock) → page 63. (This is not necessary if you have not determined a code yet).



OK or



Confirm.

Enter the code.



If you exchange call numbers from different system telephones, all programmed keys are replaced with the default assignment.

You can, however, connect your telephone to another connection and carry out the procedure.

Moving with an HFA connection

You can connect your telephone to any other LAN connection within a subnet (ask your system administrator) and can make and receive calls immediately.

Fax Details and Message on Answering Machine

If a fax or answering machine is connected to your system and you have assigned the "Fax details" function to a programmable key

page 66, the key lights up when a fax or a message has been received.

Deactivating indication:



Press the illuminated "Fax details" key. The LED goes out.

Resetting Services and Functions (System-Wide Cancellation for a Telephone)

There is a general reset procedure for activated functions. The following functions are canceled, if they were activated:

- Forwarding on
- Advisory msg. on
- · Ringing group on
- Hunting group off
- Suppress call ID
- Waiting tone offDND on
- · Ringer cutoff on
- Messages received:
- View callbacks



Press the key. The LED lights up



Select and confirm.



Enter the code.

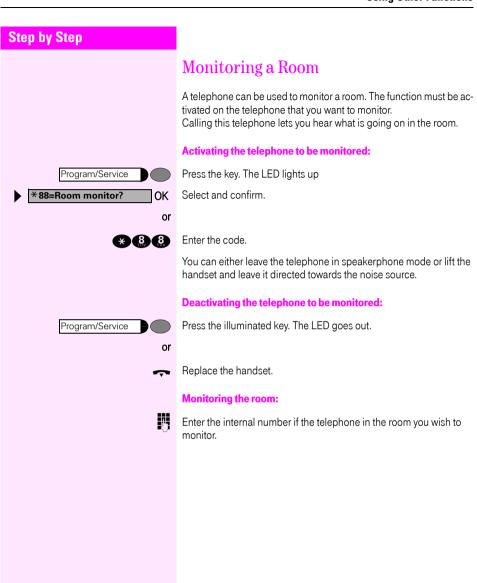
Silent Monitor (U_{P0/E} only)

If this function has been configured (contact your service personnel), you can join a call already in progress at an internal station and listen in unnoticed.



Enter the code.

Enter the internal station number.



Activating Functions for Another **Telephone**

If this function has been configured (contact your service personnel), you can turn the following functions on and off for other telephones. This feature is also known as associated service.

- Do not disturb. code *97/#97 → page 24
- Call forwarding, code $*11, *12, *13/#1 \rightarrow page 73$
- Locking and unlocking telephone, code $*66/#66 \rightarrow page 62$
- Group ringing. code $*81/#81 \rightarrow page 99$
- Leaving an advisory message, code $*69/#69 \rightarrow page 79$
- Group call, $code *85/#85 \rightarrow page 99$
- Reset services and functions. code #0 \rightarrow page 82
- Control relay. code $*90/#90 \rightarrow page 89$
- Night service. code *44/#44 → page 74

Press the key. The LED lights up.

Timed reminders. $code *65 \rightarrow page 71$

or

OK

Confirm.



Enter the code.



Enter the internal number of the telephone for which you want to activate the function.



Enter the code, such as *97 for do not disturb.

Follow the prompts on the screen for any further input.

Step by Step Locking Another Telephone to Prevent Unauthorized Use If this function has been configured (contact your service personnel), you can lock other telephones to prevent unauthorized use, and later unlock them again. You can use this function to unlock the telephone for users who have locked their telephones and then forgotten their PINs. Program/Service Press the key. The LED lights up Confirm. *943=Lock all phones? Enter the code. 943 Enter the internal number of the telephones that you want to lock or unlock. Confirm. *=Lock phone? OK or #=Unlock phone? OK or Enter the code. or 📵

Using System Functions from the Outside (DISA: Direct Inward System Access)

If this function has been configured (contact your service personnel), you can set up external outgoing calls from outside the system, just like an internal user. You can also activate and deactivate the following functions in your system:

- Reset services and functions, code #0 → page 82
- Call forwarding, code: *1/#1 → page 73
- Lock and unlock all phones, code: *66/#66 → page 62
- Save PIN,
 - code: *****93 **→** page 63
- Send a message, code: *68/#68 → page 76
- Leave an advisory message, code: *69/#69 → page 79

- Group ringing, code: *81/#81 → page 99
- Group call, code: *85/#85 → page 99
- Suppress caller ID, code: ★86/#86 → page 32
- Waiting tone, code: ★87/#87 → page 21
- Open door, code: ★61 → page 27
- Door opener on/off, code: ★89/#89 → page 28
- Control relay, code *90/#90 → page 89
- Do not disturb, code: *97/#97 → page 24
- Ringer cutoff function, code: *98/#98 → page 25
- Speed-dialing, code: *7 → page 53
- Associated service, code: ★83 → page 84

Precondition: You have a telephone that uses tone dialing (DTMF dialing) or you can switch your telephone to tone dialing. The telephone is not connected to the system.



Wait for a continuous tone (if necessary switch the telephone to tone dialing), then enter the internal number that has been assigned to you and the associated PIN.

Enter the code (necessary only if programmed in the system).

Wait for a dial tone and then enter the code, such as *97 for Do not disturb on. Make other inputs as necessary; (refer to the operating instructions for pulse and DTMF telephones).

or

Dial the external number.

You can only execute one function at a time, or set up only one outgoing connection.

The connection is immediately released after successful activation of a function.

In the case of an external-external call, the connection is released as soon as either of the parties ends the call.

Using Functions in ISDN via Code Dialing (Keypad Dialing)

If authorized (contact your service personnel), you can set ISDN functions via code dialing in some countries.

Program/Service

Press the key. The LED lights up.

Confirm.



Enter the code.



Enter the number of the trunk you wish to use (contact your service personnel).



Entering a code for required ISDN function.



Contact your network provider to find out which ISDN functions can be code-controlled in your country.

Deutsche Telekom AG shall not be liable for damages/costs which may be incurred by fraudulent activities or remote operation (e.g. toll fraud).

Step by Step Controlling Connected Computers or Other Programs and Telephone Data Service (T-Octopus F 400/600 Only) If this function has been configured (contact your service personnel). you can control connected computers or programs running on them, such as hotel services or information systems, from your telephone. **Precondition:** You have set up a connection. Press the key. The LED lights up Program/Service Confirm. ***42=Tel.** data service? OΚ or **A2** Enter the code. The connected computer now prompts you to enter the data, which you can do in one of two ways. Contact your service personnel to find out which option is programmed in your system: Input in en-bloc mode **0** ... **9** Enter data. Press this key at the end of the entry. or OK Confirm. Entry complete? Input in online mode: or The connected computer processes your entries directly. Enter the code. **9** ... **9** Enter data.

Controlling Relays

If this function has been configured (contact your service personnel), you can turn up to four relays on and off to control different facilities (such as a door opener).

Depending on how they are programmed, you can switch the relays on and off or switch them on and have them switched off automatically after a timeout.

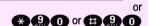


Special features must be taken into consideration if your telephone operates with T-Octopus F Server (system networking via PC network) → page 148!



#90=Control Relay Off?

Select and confirm.



Enter the code for "on" or "off".



OK

Enter the relay.

Sensors (T-Octopus F 200/400 Only)

If this function has been configured (contact your service personnel), sensors detect signals, causing your phone to ring and a message to appear on your screen.

Radio Paging

If paging equipment is connected to your system (contact your service personnel), you can contact people via their pocket receivers.

The pocket receiver indicates to the person you are looking for that someone is trying to get in touch. The person you page can then go to the nearest telephone and call you.

The operating procedures differ according to the type of radio paging equipment connected (simple or enhanced paging equipment).

Step by Step Simple Paging Equipment Paging: To be paged, you must have activated a call ringing group \rightarrow page 101, call forwarding \rightarrow page 73, or call redirection (ask the service personnel) to the internal station number of your paging equipment. A call request is then signaled automatically. Answering the page from the nearest telephone: Lift the handset. Enter the code. *59Enter your own station number. **Enhanced Paging Equipment** (T-Octopus F 600 Only) Paging: Program/Service Press the key. The LED lights up. Select and confirm. *45=Page? OK or Enter the code. * 4 5 Enter the number of the party you want to page. 1=Display information? OK Select and confirm. or 2=Text? OK Answering the page from the nearest telephone: Lift the handset. Press the key. The LED lights up. Program/Service #45=Answer page? Select and confirm. OK *45 Enter the code. Enter your own station number.

Team and Executive/Secretary Functions with Trunk Keys

If this function has been configured (contact your service personnel), you belong to a team of users for whom special keys were programmed:

- Trunk keys (MULAP keys)
- Direct station selection keys
- Group call key
- (not on the executive telephone in an executive/secretary team)
- Ring transfer keys (only in an executive/secretary team)

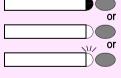
As a team member, you can also program these keys yourself ("MU-LAP key", "Direct station select", "Hunt group join/leave", "Ring transfer: on/off") → page 66. You can also program a call forwarding key ("Forward Line") for each line.

Using Trunk Keys

A separate trunk is assigned to each team member. All other team members have the same trunk keys for these trunks on their telephones. This means that every team member can use all programmed trunk keys.

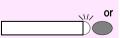
Each team member can also be reached under a separate station number, if one was assigned.

Meaning of LED Indications on Trunk Keys:



Trunk key LED is off - Trunk is free and can be used.

Trunk key LED is lit - Trunk is in use.



Trunk key LED is flashing **rapidly** - A call on the trunk needs to be answered.

Trunk key LED is flashing slowly - A call on hold is waiting.

Step by Step Answering Calls with Trunk Keys Precondition: Your telephone is ringing and/or the trunk key is flashing rapidly. If necessary Press the rapidly flashing trunk key. This is not necessary if the trunk is automatically assigned to you when you lift the handset or press the "Speaker" key; in this case the assigned trunk key lights up. Lift the handset. or With on-hook dialing: Use speakerphone mode. Making Calls with Trunk Keys If necessary Press the free trunk key that you want to use to set up your call. This is not necessary if the trunk is automatically assigned to you when you lift the handset or press the "Speaker" key; in this case the assigned trunk key lights up. Dial the station number. When the other party answers, Lift the handset. With on-hook dialing: Use speakerphone mode. Using a Trunk Key to Place a Call on Hold and Retrieve it Again **Precondition:** You are conducting a call over a trunk in your group. The "Common Hold" key has been programmed on your telephone → page 66. Placing a call on hold: Press the "Common Hold" key. If necessary Release Replace the handset or press the key. Depending on the configuration (contact your service personnel), this may be necessary so other team members can also pick up the call on hold. Retrieving the call: Press the slowly flashing trunk key.



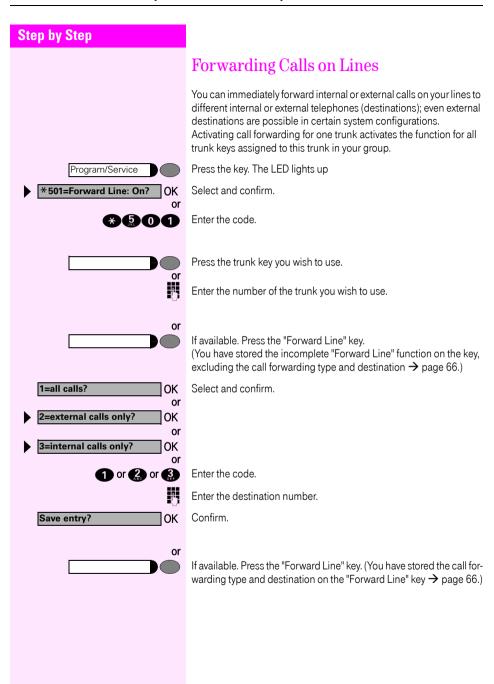
Switching Between Phone Calls on Multiple Trunks

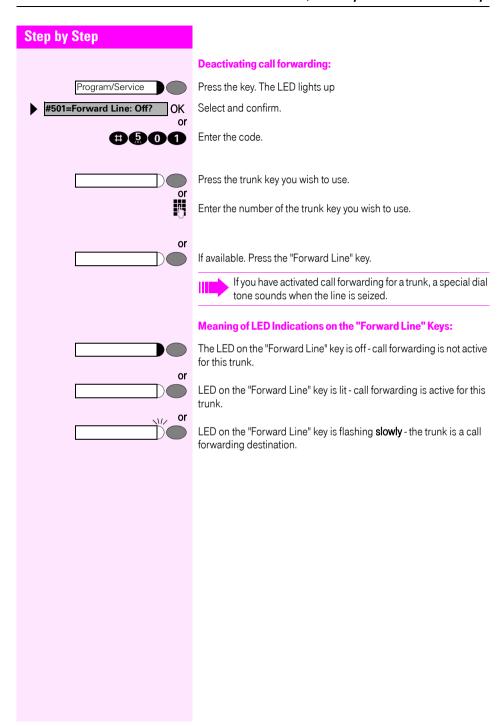
Precondition: You are conducting a call over a trunk in your group. Another trunk key starts flashing.

Press the flashing trunk key. The first party is placed on hold on the other trunk.

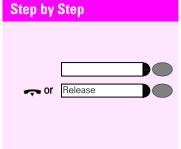
Press the slowly flashing trunk key. The second party is placed on hold

You can switch between the two call as many times as you wish. Always press the slowly flashing trunk key.





Step by Step Using DSS Keys Each team member has a DSS key for every other member in the This enables every team member to reach all other members of the team directly, simply by pressing a key. Meaning of LED Indications on DSS Keys LED on the DSS key is off - the team member is not engaged in a phone call. or LED on the DSS key is lit - the team member is engaged in a phone call or has activated do not disturb. LED on the DSS key is flashing rapidly - a call has arrived for you and needs to be answered. LED on the DSS keys is flashing slowly - a caller is trying to reach another member of your team, who has not yet answered. Using DSS Keys to Answer Calls Precondition: Your telephone is ringing and/or a DSS key is flashing. If necessary Press the flashing DSS key. This is not necessary if you are receiving a DSS call and the DSS key is flashing rapidly. Lift the handset. or With on-hook dialing: Use speakerphone mode. Calling a Team Member Directly Press the direct station selection key. If the team member you wish to reach is engaged in another call, the DSS key on your telephone is illuminated. You can make the call even in this case. When the other party answers: Lift the handset. With on-hook dialing: Use speakerphone mode.



Transferring a Call in Progress

Press the DSS key and announce the call, if desired.

Replace the handset or press the key.

Accepting a Call for Another Team Member

Press the flashing DSS key or trunk key.

Lift the handset.

or

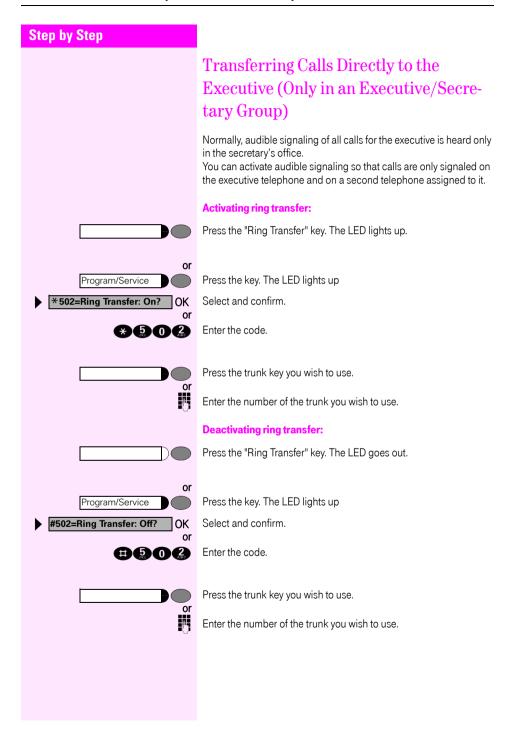
With on-hook dialing: Use speakerphone mode.

Joining or Leaving a Group Call (Not for the Executive Telephone in an Executive/Secretary Team)

By default, your telephone rings when a call arrives on your line. If you want your phone to ring even when calls arrive on other lines, you can turn your ringer on and off for each line in your group

page 99.

Your telephone rings (one time only or every four seconds) even when you are engaged in another call (attention ring volume → page 60).



Using Other Team Functions

Turning Group Call On and Off

If this function has been configured (contact your service personnel), you belong to one or more groups of users who can each be reached under a hunt group or group call number.

Incoming calls are signaled on all group member telephones in the order in which they are received (hunt group) or simultaneously (= group call) until one member of the group accepts the call. You can also belong to a team (including executive/secretary ones) in which station numbers are programmed on trunk keys

page 91.

Each member of the group remains available under his or her own station number.

You can activate and deactivate the audible signal for a hunt group, group call or individual trunks in a group (including an executive/secretary team).

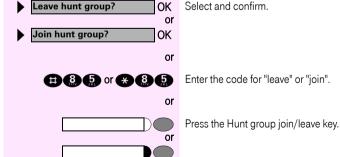
If the LED on a programmed "Hunt group join/leave" key → page 66 is illuminated, this means that the audible tone was activated for at least one group.

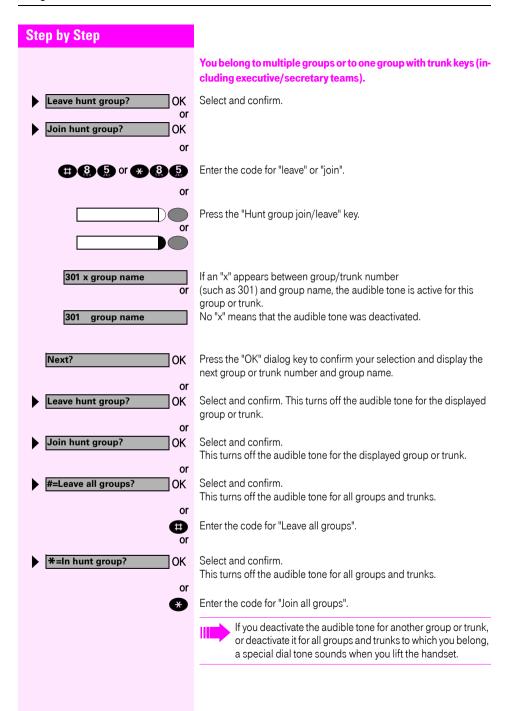


Special features must be taken into consideration if your telephone operates with T-Octopus F Server (system networking via PC network)

page 144!

You belong to a hunt group or a group call:





Step by Step Accepting a Call for Another Member of Your Team You can accept calls for other telephones in your team from your telephone even while engaged in another call. To do this, contact your service personnel to find out if a pickup group has been configured. Precondition: You telephone rings briefly. The following message appears on the display: "Call for:". Pickup - group? OK Confirm. or Program/Service Press the key. The LED lights up. Enter the code. Activating and Deactivating a Ringing Group You can have calls for your telephone signaled audibly at up to five other internal phones. The person who answers first receives the call. Special features must be taken into consideration if your telephone operates with T-Octopus F Server (system networking via PC network) → page 147! Saving, displaying, and deleting telephones for the ringing group: Program/Service Press the key. The LED lights up Select and confirm. *81=Ringing group on? OK or $\mathbf{300}$ Enter the code. Follow the display prompts (enter the internal station number). OK

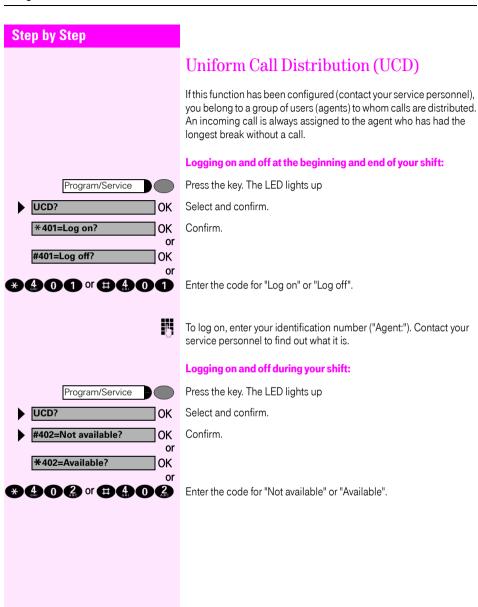
Removing all telephones in call ringing group:

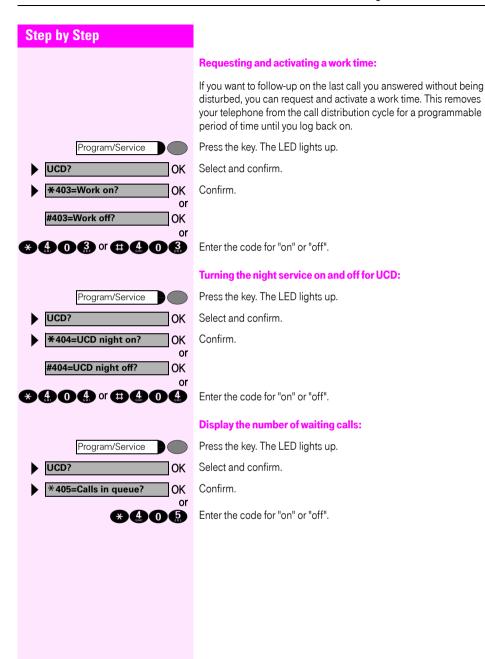
Select and confirm.

Enter the code.

OK

Ringing group off?





Use of PC mouse and keyboard

You can enter characters or move around in the T-Octophon F 50 menu using the mouse and the keyboard of your PC via a special user interface.

Prerequisites

- The PC and the T-Octophon F 50 must be connected to the same LAN and configured correctly.
 If you have any queries concerning connection or configuration, please consult your service personnel).
- The program "PCUserClient.exe" must be installed on your PC.

Activating the user interface

After starting the program "PCUserClient.exe" on your PC, a dialogue box will come up with which you can set up a connection to the T-Octophon F 50 via the LAN.



Enter one of the required values or addresses, e.g. the IP address of the T-Octophon F 50 (obtainable from your service personnel) and click "OK".

A dialogue box will come up for you to enter your user password.



Alternatively 1 2 3

Enter your personal password if you have one (standard password: 123456) and click "OK".

To change your password → page 141.

The "Siemens K&M Client" orientation window for the mouse pointer will come up.



Operation

The following functions are available:

- Input from the PC keyboard will be transferred to the T-Octophon F 50 if the client window is active (program in the "foreground"). This functionality is comparable to operation via an external keyboard, see → page 110.
- The mouse pointer of the PC can be seen in the display of the T-Octophon F 50 when the mouse pointer moves in the client window.

This functionality is comparable to operation using a plastic pen directly on the display, see \rightarrow page 13.



If the T-Octophon F 50 is restarted while the client window is running, the "PCUserClient.exe" program must also be restarted before continuing with PC operation.

Quitting the client window closes the "PCUserClient.exe" program.

Using Local Applications

Entering Characters

You can enter text, digits and symbols in local applications in any of the following ways:

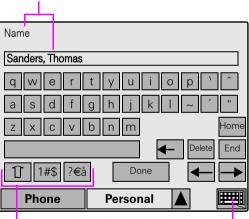
- via the keypad on the display a keypad appears on the display (see below).
- by repeatedly pressing keys on the keypad → page 109 or
- by using an external USB keyboard connected via the USB interface → page 110.

Touchscreen Keypad



Show the touchscreen keypad.

Field name and input field in a local application, e.g. "Personal"



Softkey for showing and hiding thetouchscreen keypad

Softkeys for shifting between upper and lower case and shifting to numerical signs, punctuation marks and symbols.



The positioning of the alphanumeric keys depends on the local language settings for the T-Octophon F 50 → page 139.



Enter alphanumeric characters and symbols.



Switch to diacritical marks.

The option for entering characters, such as "è", is active when the relevant softkeys appear on the touchscreen (e.g. "e" is displayed as "è") and by the inversion of the switching softkey (softkey is black).

In addition to the alphabetical softkeys, the following softkeys are available:

or ABC

Shift to upper case.

or abc

Shift to lower case.

1#\$

Shift to the first alternative key assignment (e.g. numeric characters, punctuation marks, brackets).

?ی

Shift to the second alternative key assignment (e.g. currency symbols).

Home

Place the cursor at the beginning of the line.

←

Delete characters to the left of the cursor one by one.

Delete

Delete characters to the right of the cursor one by one.

End

Move the cursor to the end of the line.



Move the cursor to the left/right.



Hide the touchscreen keypad and accept the new or modified text in the input field.

Entering Characters via the Keypad

The table shows how to enter characters in a local application's text fields (e.g. in the personal directory → page 111) using the keys on the dialing keypad.

Example: "+" = press the key 10 times.

Key	1x	2x	3x	4x	5x	6x	7x	8x	9x	10x	11x	12x	13x	14x	15x
0	1														
2	а	b	С	à	á	â	ä	Ç	2						
3 DEF	d	е	f	è	é	ê	3								
4	g	h	i	ì	í	î	4								
5	j	k	ı	5											
6	m	n	0	ñ	ò	ó	ô	ö	6						
Pars	р	q	r	S	ß	7									
8	t	u	٧	ù	ú	û	ü	8							
9	W	Х	У	Z	9										
0	(1)	0													
*	(2)														
(#	*		,	:	;	′	"	-	+	=	\$	&	%	@
Key	16x	17x	18x	19x	20x	21x	22x	23x	24x	25x	26x	27x	28x	29x	
(1)	()	[]	<	>	/	\	ļ	?	~		٨	_	

(1) Space (2) Switch from upper case to lower case and vice versa



In fields that only accept numerical characters, e.g. a call number field, only the digit values associated with a key are

Example: Pressing the key three times produces "333".

Additional keys

Delete characters to the left of the cursor one by one.

Save entries. The display changes to the previous screen.

External Keyboard

Key functions are easy to use with the optional external keyboard.

Alt + Tab

Toggle between the **Phone tab**, the **Applications tab** and the **Menu key** in the Display menu (for information on the Display menu, see → page 13).

1 2 3

In menus: Switch to the relevant submenu (in the example: to submenu " 1 ", " 2 " or " 3 ").

General: Change the focus¹ to the button to the left/right. In text fields: Move the cursor to the left/right.

General: Change the focus * to the button above/below. In lists and list fields: Scroll up/down.

PgUp PgDn

In lists and list fields:
Jump to the first/last entry.

Home

In text fields: Move the cursor to the start of the line. In lists: Jump to the first entry.

End]

In text fields: Move the cursor to the end of the line.

In lists: Jump to the last entry.

(a)(1)(%)

In text fields:

Edit alphanumeric characters and symbols (in the example: the characters " a ", " 1 " and " % ").

Del

In text fields: Delete characters to the right of the cursor. In the caller list: Delete the selected entry.

Back space

In text fields: Delete characters to the left of the cursor.

Esc

General: Deactivate a selection, cancel the display. In menus: Switch to the previous menu level.

Enter

General: Execute the selected function.

In menus: Switch to the submenu of the focussed *button.

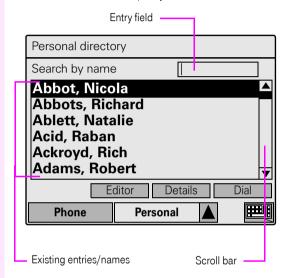
Button is "activated", indicated by a surrounding frame.

⁽¹⁾ Focus, focussed:

Personal Directory

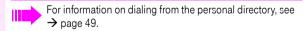
The Personal function on your T-Octophon F 50 enables you to save telephone numbers and further information about other parties, e.g. addresses and fax numbers of calling parties.

Three different call numbers and four additional information items can be entered for each name/entry.



Entries are automatically sorted in alphabetical order. You can search for specific entries.

Directory entries can be exchanged with a PC or LAN server via a USB or LAN interface → page 121 and → page 122.





Creating a New Entry

Personal

Click on the Personal tab. The personal directory opens.

Editor

Click on the softkey.



If the "Editor" softkey does not appear, press "Cancel", "Menu" or "Exit" until the softkey is displayed.

if necessary

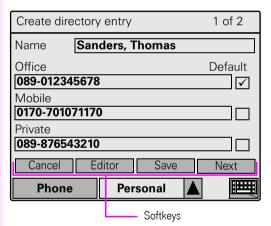
Enter the password (default password: 123456) and confirm with $\boxed{\text{OK}}$.

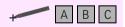
To change the password \rightarrow page 141.



Click on the "New entry" menu item or enter the code.

The first page of the two-page "Create directory entry" input form appears .





Click on the required field and make your entries (Entering characters → page 107).

if necessary

Delete characters to the left of the cursor one by one.

On page 1 you can enter a name and up to three telephone numbers, on page 2 you can enter any additional information such as company and department names.

- "Name" is the only field that may not be left empty. You can enter any combination of letters, numbers and symbols in this field
- The three telephone number fields will only accept certain characters; digits from 0 to 9 and spaces.

You can set which of the call numbers entered should be automatically dialled when dialing from the personal directory (default call number) by entering a checkmark beside every call number field \rightarrow page 49. A checkmark automatically appears when the first call number is entered.

- You can enter any combination of letters, numbers and symbols in the four fields on the second page.
- Captions such as "Name" or "Mobile" can be configured individually → page 124

Saving entries, making additional entries, canceling

Save

Save the entries you made in the personal directory.

The display changes to a blank form for entering a new entry.

Next

On page 1 of 2 only: Display page 2 of the input form for this entry. The softkey caption changes to "Previous".

Previous

On page 2 of 2 only: Display page 1 of the input form for this entry. The softkey caption changes to "Next".

Cancel

Cancel the display. If you have made any changes, confirmation will be requested.

The display changes to show the Editor menu.

Selecting/Finding an Entry to be Modified or Deleted

Precondition: The personal directory contains entries/names with call numbers → page 112.

Personal

Click on the Personal tab. The personal directory opens.

Editor

Click on the softkey.



If the "Editor" softkey does not appear, press "Cancel", "Menu" or "Exit" until the softkey is displayed.



Enter the password (default password: 123456) and confirm with

To change the password \rightarrow page 141.

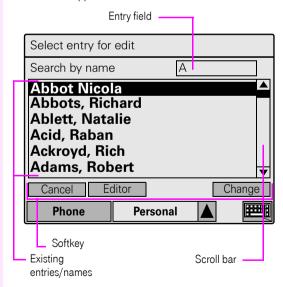


Click on the "Edit entry" menu item or enter the code.



The "Edit entry" option cannot be selected if entries have not yet been created. To create entries, see \rightarrow page 112.

The search list appears:

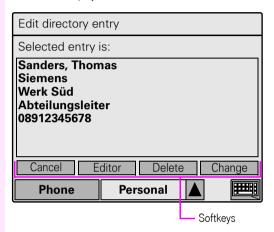


Step by Step Mark the name you want. A scroll bar is displayed if more than six names are saved. You can browse the list by dragging the scroll bar. or A B C Enter the name you want or just the initial letters in the "Search by name" field (Entering characters \rightarrow page 107); the selected entry is highlighted inversely). Every letter entered narrows down the selection. Up to six of the names found are displayed at a time. Delete the letters to the left of the cursor one by one. if necessary Selecting an entry will display the following softkeys: Cancel the display. Cancel Editor The display changes to the Editor menu. Delete the selected entry after checking for confirmation. Delete Once the entry has been deleted, the display changes to the search list → page 114. Open the selected entry for editing \rightarrow page 116. Change

Editing/Deleting/Changing an Entry

Precondition: You have marked an entry/name and clicked on the "Edit" softkey → page 49 or → page 114.

The name is displayed with all additional information:



Canceling an entry

Cancel

Cancel display.

The display changes to the directory list → page 49 or the search list → page 114.

Editor

Cancel display.

The display changes to the Personal directory editor.

Deleting an entry

Delete

Delete the selected entry after checking for confirmation.

Once the entry has been deleted, the display changes to the directory list \rightarrow page 49 or the search list \rightarrow page 114.

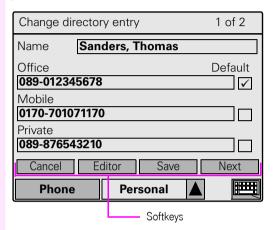
For information on deleting all entries in the personal directory, see \rightarrow page 120.

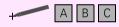
Changing an entry

Change

Click on the softkey.

The first page of the two-page "Change directory entry" input form appears.





Click on the required field and make your changes (Entering characters → page 107).

if necessary

Delete characters to the left of the cursor one by one.

On page 1 you can change the name and up to three telephone numbers, On page 2 you can change any additional information such as company and department names.

The procedure is the same as for creating a new entry \rightarrow page 113.

The following softkeys are available:

Cancel

Cancel the display. If you have made any changes, confirmation will be requested.

The display changes to the directory list → page 49 or the search list → page 114.

Editor

Cancel the display. If you have made any changes, confirmation will be requested.

The display changes to Editor-menu.

Save

Save changes to data (page 1 and 2 of the form). This softkey is only available if changes have actually been made.

The display goes to the "Personal Directory Options" \rightarrow page 49 or the search list \rightarrow page 114.

Next

On page 1 of 2 only: Display page 2 of the form. The softkey caption changes to "Previous".

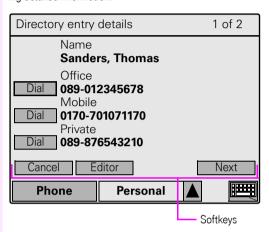
Previous

On page 2 of 2 only: Display page 1 of the form. The softkey caption changes to "Next".

Displaying an Entry

Precondition: You have marked an entry/name and clicked on the "Details" softkey → page 49.

The first page of the two-page "Directory entry details" appears showing detailed information.



Page 1 shows the name and a maximum of three telephone numbers, Page 2 shows any additional information such as company and department names.

The following softkeys are available:

Edit

Cancel

Next

Previous

Dial On page 1 of 2 only: Dial one of the numbers listed in this entry.

The display changes to "Phone" → page 13.

For information on editing the entry displayed, see \rightarrow page 116.

Cancel the current selection.

The display changes to the directory list → page 49.

On page 1 of 2 only: Show the second page of details for this entry. The softkey changes to "Previous".

On page 2 of 2 only: Show the first page of details for this entry. The softkey changes to "Next".

119

Displaying the Number of Existing Entries

Personal

Click on the Personal tab.

The personal directory opens.

Editor

Click on the softkey.



If the "Editor" softkey does not appear, press "Cancel", "Menu" or "Exit", until the softkey is displayed.

if necessary

Enter a password (default password: 123456) and confirm with or . To change the password → page 141.



Click on the menu item "Statistics" or enter the code.

The number of directory entries available is displayed.

Deleting all Entries

You can delete all the entries in your personal directory at once. Changed captions → page 124 will remain unaffected.

To delete individual entries in the personal directory, see → page 116.



Click on the Service tab.



Click on the menu item "Personal Options" or enter the code.



Enter a password (default password: 123456) and click "OK". To change the password → page 141.



Click on the menu item "Personal Directory Options" or enter the code.



Click on the menu item "Delete all entries" or enter the code.



Click on the softkey in the dialog box.

The display changes to the "Personal Directory Options" menu.

Importing or Exporting a Personal Directory via USB

You can transfer all your personal directory entries from your PC to your T-Octophon F 50 and use your T-Octophon F 50 to save these entries on your PC.

To use this function you need:

- TAPI driver ("TAPI Link USB" available free of charge from www.telekom.de)
- Software for data transfer ("PC-Opti600" avalilable from www.tis-gmbh.de)
- USB cable (avalilable from specialized trade)

Importing/Exporting the Personal Directory via LAN

You can transfer all personal directory entries from a server in your LAN to your T-Octophon F 50 and use your T-Octophon F 50 to save these entries on the LAN server.

Precondition: LAN-based transmission must have been configured correctly → page 123.

Service

Click on the Service tab.

2 or **2**

Click on the menu item "Personal Options" or enter the code.

if necessary

Enter a password (default password: 123456) and click "OK". To change the password → page 141.

1 or **1**

Click on the menu item "Personal Directory Options" or enter the code.

3 or **3**

Click on the menu item "Directory transfer" or enter the code.

2 or **2**

Click on the menu item "Transfer via LAN" or enter the code.

1 or **1**

To **import** data **into** T-Octophon F 50, click on the menu item "Import Directory" or enter the code.

or

2 or **2**

To **export** data **from** T-Octophon F 50, click on the menu item "Export Directory" or enter the code.

Wait until all data has been transferred.

OK

Click on the softkey, to apply the changes.

The display changes to the menu "Directory transfer.

Settings for data transfer via LAN



Incorrect settings for the transfer of data via LAN will cause problems when importing and exporting personal directory data \rightarrow page 121!

Service

Click on the Service tab.

2 or **2**

Click on the menu item "Personal Options" or enter the code.

if necessary

Enter a password (default password: 123456) and click "OK". To change the password → page 141.

1 or **1**

Click on the menu item "Personal Directory Options" or enter the

3 or **3**

Click on the menu item "Directory transfer" or enter the code.

2 or **2**

Click on the menu item "Transfer via LAN" or enter the code.



Click on the menu item "Directory server details" or enter the code.



Enter the IP number of the server with which a LAN connection has been established.

A B C

Enter the pathname to the CSV file on the server.

Next

Click on the softkey to display the next page.

A B C

Enter user account.

A B C

Enter password.

A B C

Enter user name.

Save

Click on the softkey to conclude the process.

The display changes to the menu "Directory transfer via LAN".

Changing Captions

You can change the captions such as "Name" or "Mobile" that designate the details of a directory entry → page 119.



Click on the Service tab.

Click on the menu item "Personal Options" or enter the code.



Enter the password (default password: 123456) and click "OK". To change the password → page 141.

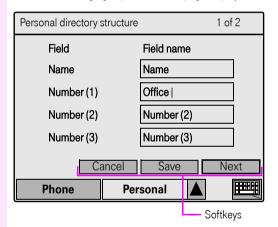


Click on the menu item "Personal Directory Options" or enter the code.

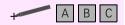


Click on the menu item "Define directory structure" or enter the code.

The form for changing captions is a two-page display.



On page 1 you can change the captions of the name field and three number fields, and on page 2 you can change the captions of four more fields.



Click on the required field and make your changes (Entering characters \rightarrow page 107).

The following softkeys are available:

Cancel

Cancel the display. If you have made any changes, confirmation will be requested.

The display changes to the "Personal Directory Options" menu.

Save

Save changes to data (page 1 and 2 of the form). This softkey is only available if changes have actually been made.

The display goes to the "Personal Directory Options" menu.

Next

On page 1 of 2 only: Display page 2 of the form. The softkey caption changes to "Previous".

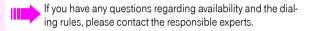
Previous

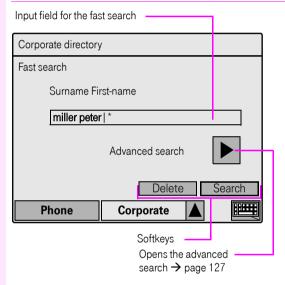
On page 2 of 2 only: Display page 1 of the form. The softkey caption changes to "Next".

Corporate Directory

The "Corporate directory" application's start display features a search mask which provides a simple and user-friendly means of finding and directly dialing entries in your corporate directory (fast search → page 51).

Requirements: You can access a corporate directory via LAN: the dialing rules are entered correctly → page 143.





You can use additional properties to find a specific entry/name with the advanced search → page 127.

Advanced Search

In comparison to the fast search → page 51 the advanced search provides options for searching on the basis of additional corporate directory fields (max. 5).

Corporate

Click on the Corporate tab.

The corporate directory opens.



Click on the softkey beside "Advanced search".

The advanced search appears:

Input fields for the advanced search Advanced search Surname miller First-name peter* Dept. sale l Location s* Ora, Unit Browse Cancel Delete **Phone** Corporate



The layout of the search mask can be modified (ask the service personnel).

Softkeys

If a search string was already entered in the fast search input field page 51, this appears to the first of the two fields when advanced search activated.



Enter the search strings you want to find or just the first letters in the input fields (Entering characters → page 107).

if necessary

Delete the letters to the left of the cursor one by one.

The " * " character is used as a wildcard in the input field. Entries are not case-sensitive.

Example: The search strings "miller" and " p^* " will provide the hits "Miller, Peter" and "Miller, Paul".

The following softkeys are available:

Cancel

Cancel the display.

The display changes to fast search \rightarrow page 126.

Delete Browse Delete the texts in the input fields (apart from the default entries " * ").

Start the advanced search → page 128.

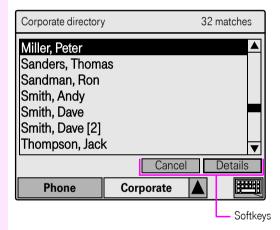
Displaying results

"Searching" appears in the top right of the display when the search is running. The search can be interrupted at any time with "Cancel".



An appropriate message is displayed in the event of problems with the search or if the search did not produce any hits.

The following list appears if the search produced one or more hits:



If the search string matches over 100 entries, only the first 100 entries and a corresponding message are displayed.

The directory list shows the selected entry in reverse video.

Selecting an entry will display the following softkeys:

Cancel

Cancel the display.

The display changes to the advanced search input form
→ page 127.

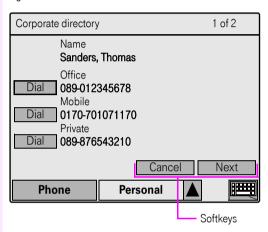
Details

Display detailed information on an entry that supports call number dialing \rightarrow page 129.

Displaying an entry

Precondition: You have marked an entry/name and clicked on the "Details" softkey → page 49 or → page 129.

The first page of the two-page "Corporate directory" appears showing detailed information.



Page 1 shows the name and max. three call numbers. Page 2 show additional information, where applicable, such as company name and department.

Selecting an entry will display the following softkeys:

Dial

On page 1 of 2 only: Dial the call number associated with an entry. The display changes to "Phone" \rightarrow page 13.

Cancel

Cancel the current selection.

The display changes to the hit list \rightarrow page 128.

Next

On page 1 of 2 only: Display the second page of the entry's detailed information.

The softkey changes to "Previous".

Previous

On page 2 of 2 only: Display the first pages of the entry's detailed information. The softkey changes to "Next".

WAP Browser

The "Web access" application provides access to information on the corporate intranet.

Requirements: You can access corporate WAP via LAN.



If you have any questions regarding availability, please contact the responsible experts.

The WAP browser can be password-protected on your T-Octophon F 50. For information on enabling, changing or disabling password protection, see → page 141.

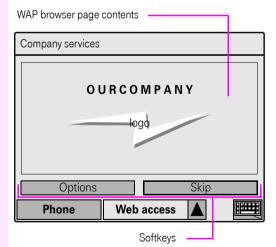
A suitable user name and password may be necessary for accessing the contents of the WAP browser \rightarrow page 142.

Web access
if necessary

Click on the Web access tab.

Enter the password (default password: 123456) and confirm with "OK". To change the password → page 141.

As the layout and contents of the pages available in the WAP browser are freely programmable, the pages shown here are only examples.



Apart from the default softkey ("Options"), the softkeys change depending on the contents of the WAP pages programmed.

Options

To display options \rightarrow page 131.



Your WAP browser can be configured in a way that the browser shows continually changing WAP pages ("WAP-Push"). Address any questions about WAP-Push to your service personnel.

WAP browser Options menu

The following functions can be performed on every WAP page via the WAP browser's Options menu (example):

1 Back

Show the previously displayed page (move backwards in the navigation history).

2 Home

4

Show the WAP page set as the "homepage" \rightarrow page 130.

- Refresh
 Reload the current WAP page.
- heload the current WAF page

Show the URL (WAP address) of the current page. "OK" terminates the URL display.

- Enables to enter a URL to open any WAP page you like.
- Add to bookmarks
 Adds the current WAP page to the list of bookmarks.
- 7 Select bookmarks
 - Opens the list of bookmarks from which stored WAP pages can be opened in a fast way.

Cancel the Options menu.

The display changes to the previous WAP page or, in the case of multiple menu levels, to the previous menu level (reached via "More ...").

Using Java midlets

Java midlets are small programs that are executed locally in the T-Octophon F 50 and which serve to provide different functions. These may include applications with notepad, calculator or phone directory functions, for example.

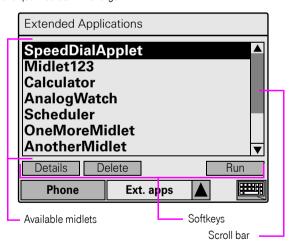
General operation of the "Extended Applications" register is explained below, followed by the description of an example midlet: "SpeedDialApplet" → page 134.

General operation

The "Extended Applications" register is an interface which enables you to add additional functions to your T-Octophon F 50. The operation of this interface is always the same.

Extended Applications

Click on Register to call up the list of midlets available in your T-Octophon F 50. "SpeedDialApplet" " is offered as standard. To load other midlets onto the T-Octophon F 50 you will need to ask the qualified staff in charge.



Properties display

Details

Information such as file size, version, etc., which is offered for every midlet, is displayed. To cancel the display, press the "Cancel" softkey.

Deleting a midlet

Delete

The selected midlet is permanently deleted from the memory of the T-Octophon F 50 without requesting confirmation.

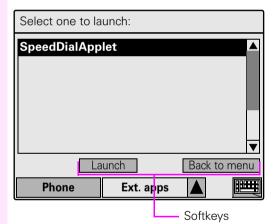


The "SpeedDialApplet" midlet → page 134 can not be deleted. If you want to upgrade this midlet please ask your service personnel.

Starting the Java environment

Run

The Java environment is started and the selected midlet is loaded in the execute area.



The following softkeys are available:

Launch

Start midlet.

Back to menu

Exit the Java environment.

Execution of the current midlet is immediately suspended, for instance to let another midlet be loaded.

Subsequent operation depends on the midlet that has been started (example: "SpeedDialApplet" \rightarrow page 134).

Example Application: Speed Dial List

Installed in your T-Octophon F 50 is an example application for creating and selecting speed dial entries (if not, please ask your service personnel).

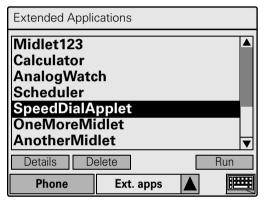


The midlet shown here can deviate from the version installed on your T-Octophon F 50.

Extended Applications

Click on Register.

There you will find a line with the "SpeedDialApplet" midlet. You will need to select it if there are also other items.



Run

Start the Java environment.

The "SpeedDialApplet" midlet will be loaded in the execute area.

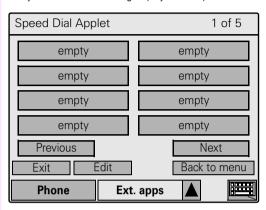
Launch

Start the midlet.

You can now create entries \rightarrow page 135.

Creating/changing an entry

First you will see the following display with all speed dial fields empty.



With "Next" and "Previous" you can go to four more pages, each with eight fields.

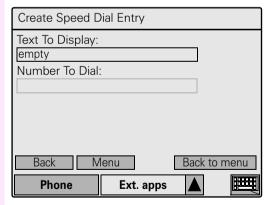
Edit

Change to Edit mode.

"Edit Mode" is indicated in the title bar.

empty

Select any field to create an entry and select "Enter Entry Manually" from the Action menu.



A B C

Enter the name to be displayed for this number (max. 11 digits; character input → page 107).



Enter a dialable number which you wish to be able to call using the speed dial key and confirm.

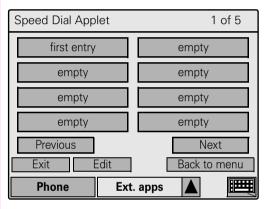
Save

Save the entry.

Dialling the number

Start the "SpeedDialApplet" midlet → page 134.

If you have already created at least one entry \rightarrow page 135, this will be shown in the following display:



Make sure that Edit mode is switched off ("Edit Mode" is not indicated in the title bar).

first entry

Dialling starts immediately as soon as a field is selected. The display changes to "Phone".

Import an entry from the Personal directory

Precondition: There are already entries in your Personal directory → page 112.

Start the "SpeedDialApplet" midlet → page 134 and activate the Edit Mode.

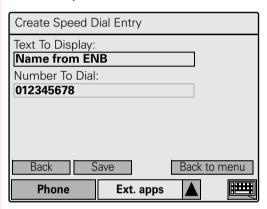
empty

Select any field to import an entry and select "Import Entry from ENB" from the Action menu.

A list with entries from the Personal directory appears.

1

Select one entry.



Long names will be shortened to 11 digits. Now you can change the entry.

Save

Save the entry.

Delete an entry

Precondition: There are already entries in your SpeedDialApplet → page 135.

Start the "SpeedDialApplet" midlet → page 134 and activate the Edit Mode

empty

Select any field to delete an entry and select "Delete Entry" from the Action menu.

The selected entry will be deleted.

Local Settings

Besides options for personal directory settings (→ page 120 onwards), the "Service" application features options for making T-Octophon F 50-specific settings.

For other telephone settings, please see \rightarrow page 60.

Adjusting the Display Contrast

You can adjust the display contrast to any of nine levels to suit your individual lighting conditions.



Click on the Service tab.



Click on the menu item "Phone control" or enter the code.



Click on the menu item "Display settings" or enter the code.



Click on the menu item "Contrast level" or enter the code.



Click on the softkey.

Click on the softkey.



The display may be difficult to read if exposed to direct sunlight.

Calibrating the Touchscreen

By calibrating the touchscreen of your T-Octophon F 50 you can customize the dimensioning and alignment between your input and the image on the display. This helps to eliminate problems in operation such as those caused by parallax.



Click on the Service tab.



Click on the menu item "Phone control" or enter the code.



Click on the menu item "Display settings" or enter the code.



Click on the menu item "Touchscreen calibration" or enter the code.



Click on item 1.



Click on item 2.



Click on item 3.



Click on the softkey in the dialog box.

Selecting your Operating Language

You can change the language of the menus and text output in local applications.

The following languages can be selected (language group A):

- Enalish UK
- English US
- German
- French
- Italian
- Spanish
- Portuguese
- Dutch



Displays on the "Administration" menu are only available in English.



Click on the Service tab.



Click on the menu item "Phone control" or enter the code.



Click on the menu item "Language selection" or enter the code.



Click on the drop-down list and choose a language.

Save Click on the softkey.

You will also see the following information on the display:

- Language set for the telephony dialog of the communication platform.
- Language recommended for the applications on the basis of the language used in the telephony dialog.
- Language type used by the external USB keyboard → page 110, if it has been detected.

Selecting a Language for the External Keyboard

Your T-Octophon F 50 tries to automatically detect the language type used by the external keyboard connected via USB → page 110. If this is not possible, you can set the keyboard language manually.

The following languages can be selected (language group A):

- Enalish US
- German
- Spanish
- Italian
- French



Click on the Service tab.



Click on the menu item "Phone control" or enter the code.



Click on the menu item "USB keyboard selection" or enter the code.



Click on the drop-down list and choose a language.



Click on the softkey.

Changing the Display Reset Time

You can specify whether, and if so, after what period of time the display should return to its standard setting (Phone tab \rightarrow page 13) without any action by the user.



Click on the Service tab.



Click on the menu item "Phone control" or enter the code.



Click on the menu item "Inactivity timeout" or enter the code.



Click on the drop-down list and choose a period or deactivate the one selected.



Click on the softkey.

Setting a Password for Personal Options

You can change or delete the default password for accessing the "Personal Options" areas and the directory editor.

If a password is not set, password-protection is not enabled for these areas



If you have forgotten your password, the default password can be reset (ask the service personnel).

Service

Click on the Service tab.



Click on the menu item "Personal Options" or enter the code.



Enter a password (default password: 123456) and click "OK".



Click on the menu item "Personal Password" or enter the code.

If a password has previously been set: Enter the old password.



Enter a new password. Maximum length 24 digits.



Repeat the new password.



Click on the softkey, to apply the changes.

The display changes to the "Personal Options" menu.

Setting Web Access Parameters

If WAP server access is password-protected, you must enter the access data here.

Service

Click on the Service tab.

2 or **2**

Click on the menu item "Personal Options" or enter the code.

if necessary

Enter a password (default password: 123456) and click "OK".



Click on the menu item "Web access settings" or enter the code.



Enter the user name.

Enter the password.

OK

Click on the softkey, to apply the changes.

The display changes to the "Personal Options" menu.

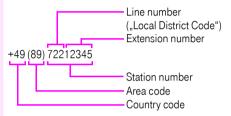
Setting Dialing Rules

The station numbers in your corporate directory → page 126 are available in the internationally-standardized canonical format. In order for T-Octophon F 50 to be able to dial these numbers correctly, the dialing rules (conversion information) must be defined.



If you have any questions regarding the dialing rules, please contact the responsible experts.

Example of a station number in canonical format:



Service

Click on the Service tab.



Click on the menu item "Personal Options" or enter the code.



Enter a password (default password: 123456) and click on "OK".



Click on the menu item "Dialling Properties" or enter the code.



Enter the External Access Code (for example "0").



Enter the International Dial Prefix (for example "00").



Enter the Local Country Code (for example "49" for Germany).



Enter the National Dial Prefix (for example "0").



Enter the Local Area Code (for example "89" for Munich).



Enter the Local District Code (for example, the station number without the extension number of your company).



Click on the softkey to apply the changes.

The display changes to the "Personal Options" menu.

Special Function in the LAN (PC Network)

If your telephone is operating in a T-Octopus F Server environment, multiple T-Octopus are interconnected via a LAN (Local **A**rea **N**etwork, e.g. proprietary PC network). Your telephone calls are conducted via the LAN (PC network).

If this is the case, you must take certain special features into consideration when performing various functions. These are described below.

Leaving a Hunt Group/Group Call

Precondition: you belong to a hunt group/group call → page 99 of another T-Octopus F 200/400/600:

Internal DISA? OK

Select and confirm.

* 4 0 7

Enter the code.

<u>"</u>

Enter the (DISA) call number of the other T-Octopus F 200/400/600.

OK or #

Confirm the entry.



Enter the (DISA) call number of your telephone.



Confirm the entry.

Leave hunt group? OK

Select and confirm.

Join hunt group? OK

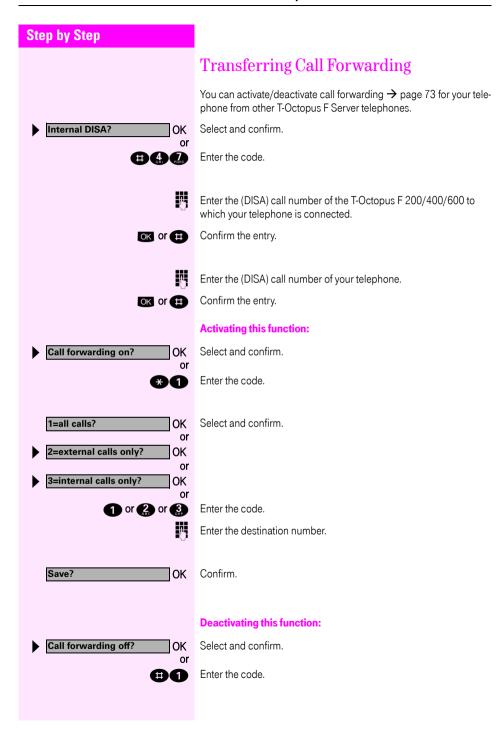
or #85 or *85

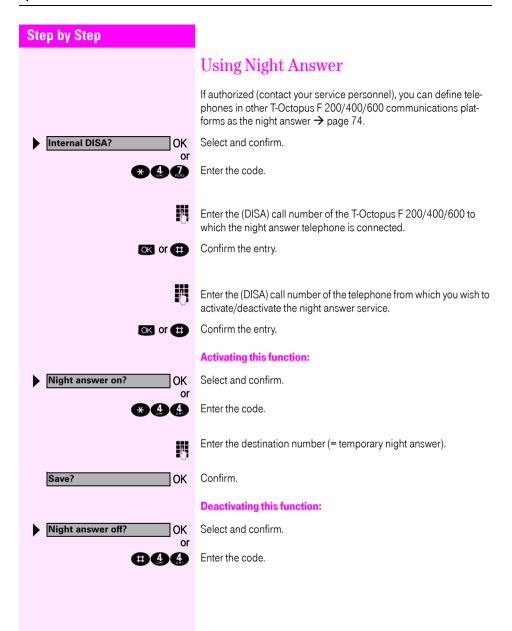
Enter the code for "leave" or "join".

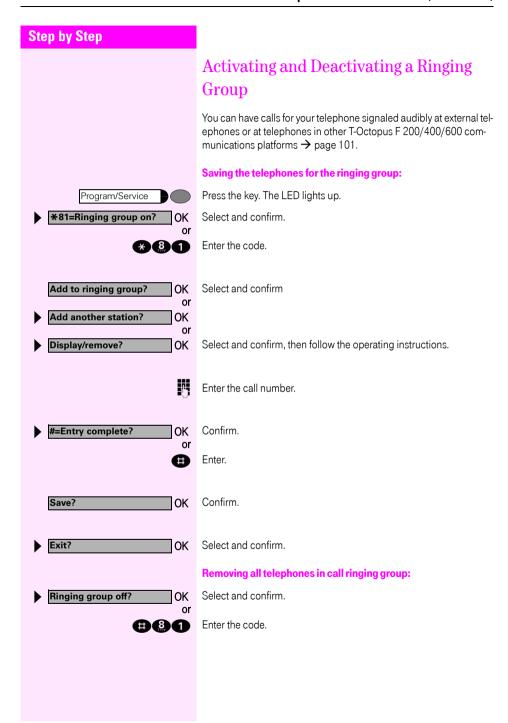
You belong to multiple groups of another T-Octopus F 200/400/600:

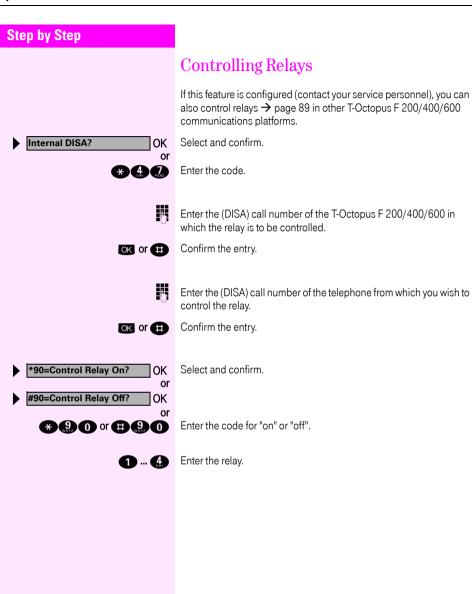


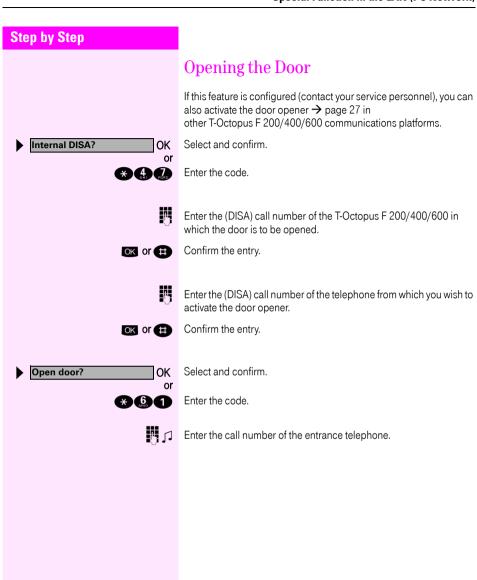
Enter the group number for "Join/Leave, directed".











Labeling, Documentation and Accessories

Labeling Key Fields

You can chose from the following options to label the keys with the functions/call numbers saved (\rightarrow page 9, \rightarrow page 64):

Labeling

- by hand:
 - Labeling strips are deliverd with your T-Octophon F 50. Write the function or a name on the matching strips within the white field and attach them to your T-Octophon.
- with a computer:
 - You have avail of a CD Rom (ask the service personnel) with the electronic operating instructions for your T-Octopus F 200/400/600, T-Octopus F Server \rightarrow page 151. You can label your keypads for each PC.

Put the labeled strips in the relevant key pad on your T-Octophon F 50 and place the transparent cover over them (mat page above).



Attaching a Station Number Label

Self-adhesive call-number labels are also delivered with your T-Octophon.

Write on the call-number label (fire brigade, police, own telephone numbers), then remove and stick it in the recess on the telephone when the handset is lifted.

Documentation

You can find these operating instructions in the Internet in PDF format under

http://www.telekom.de/

and on CD-ROM (ask the service personnel) in HTML and PDF format.

The CD-Rom (bilingual) or a printout of these operating instructions can be ordered from the details of the article number from Telekom AG's Sales Organization.

CD-ROM article number: P31003-E8400-X904-*-7419

Article number of these operating instructions:

A31003-E8400-X939-3-7619

In order to look at and print the operating instructions in PDF format, you need a computer on which the free Acrobat Reader software package is installed by Adobe.

To look at the operating instructions in HTML format you need a computer with a www browser, e.g. Microsoft Internet Explorer.

Accessories

The following accessories help you customize your telephone to your individual preferences. Octophon adapters are modules which can be plugged into the option bays at the bottom of Octophon.

T-Octophon F key module:

Key module with 16 programmable keys. You can connect up to two key modules to your telephone.

T-Octophon F adapter universal:

Connects a desk microphone, Headset, external speaker or second handset.

Provides an additional bell for signaling calls in loud environments and similar situations and controls illuminated display panels, such as "Please do not enter" at the entrance to a room.

T-Octophon F adapter analog:

Connects an additional analog telephone, fax machine or PC with a modem card.

T-Octophon F adapter ISDN:

Connects an ISDN device, such as an ISDN fax machine, video recorder or PC to the \mathbf{S}_0 interface.

T-Octophon F adapter phone:

Connects a second system telephone. Callers can reach the second system telephone under a separate station number.

T-Octophon F adapter recorder:

Connects an external recorder or a second headset.

Fixing Problems

Telephone Maintenance

- Always use a damp or antistatic cloth to clean the telephone. Never use a dry cloth.
- If the telephone is very dirty, clean it with a diluted neutral cleaner containing surfactants, such as a dish detergent. Afterwards remove all traces of the cleaner with a damp cloth (using water only).
- Never use cleaners containing alcohol, cleaners that corrode plastic, or abrasive powders

Echo Effect

Echoes can occur - sometimes quite distinctly - in the course of a telephone call. This effect is not caused by a product or design fault in your telephone but rather by the other party's telephone.

Troubleshooting

Pressed key does not respond:

Check whether the key is stuck.

Telephone does not ring:

Check whether the do not disturb function was activated on your telephone ("Do not disturb" appears on the screen). If so, deactivate it \rightarrow page 24.

You cannot dial an external number:

Check whether you telephone is locked ("Access denied" appears on the screen). If so, unlock the telephone → page 62.

No LDAP or WAP functionality, lamps (key LEDs) do not shine or the external keyboard has no function:

Check whether the plug-in power supply unit is plugged in (except connection by HFA with "power over LAN").

To correct any other problem:

First contact service personnel. If service personnel is unable to correct the problem, contact Customer Service.

Step by Step

Responding to Error Messages on the Screen

Incorrect entry

Possible cause:

The station number is incorrect.

Possible response:

Enter a correct station number.

Access denied

Possible cause:

You tried to activate a disabled function.

Possible response:

Ask the service personnel to authorize you to use the function.

Feature not available

Possible cause:

The station number you dialed does not exist. The telephone you are trying to call is unplugged.

Possible response:

Enter a correct station number. Try calling the telephone again later on.

Number cannot be dialed

Possible cause:

You dialed your own station number.

Possible response:

Enter a correct station number.

Max.no.of keys exceeded

Possible cause:

All memory locations for external station numbers are currently in use.

Possible response:

Try again later on.

Step by Step

Restart the Telephone

Other errors (e.g. the display shows "System forced logoff") can be repaired sometimes by restarting the telephone.



Press the keys simultaneously and follow further prompting.

Contacts for Resolving Problems

If you encounter a problem that lasts longer than five minutes, contact ask the service personnel.

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Overview of Functions and Codes (Alphabetical)

The table below lists all available functions as they appear on the display. Functions that have been configured (contact your service personnel) can be activated interactively (select + save) via the Program/Service menu (select + save or enter a code), or by pressing function keys, provided that the functions have been configured (contact your service personnel).

Functions (display)	Interac- tively	Via the Program/Service menu Program/Service		With function keys	
	QD	D	Code		
Account code		✓	*60	Х	
Advisory msg. on Advisory msg. off	√	√	*69 #69	X X	
Associated dial		✓	*67	Χ	
Associated serv.		✓	*83	Х	
Call waiting Waiting tone off Waiting tone on Call wait.term.on Call wait.trm.off	✓ ✓ ✓	✓ ✓ ✓ ✓	*55 *87 #87 *490 #490	X X X X	
Caller List Save number	√ ✓	√	#82 *82	X X	
Changeover on Changeover off Change PIN	√ ✓	<i>* * *</i>	*66 #66 *93	X X	
Conference Start conference Adding a party to the conference End conference View conf parties Remove party	\frac{}{}	√	*3 #3	Х	
Consult Return to held call Quit and return Transfer/Accept	✓ ✓ ✓	√ ✓	*0 *0		
Control Relay On Control Relay Off		√	*90 #90	X X	
Phonebook 1=internal 2=LDAP	√ √		*54 *54	X X	

Overview of Functions and Codes (Alphabetical)

Functions (display)	Interac- tively	Program/Se	Via the Program/Service menu Program/Service	
	QD	QD	Code	
En-bloc sending Dial	√			
DISA				
DISA internal	✓	✓	* 47	Х
DND on DND off	√	√	*97 #97	X X
Door opener on Door opener off		√	*89 #89	X X
DTMF dialing		✓	* 53	Х
Forwarding on 1=all calls 2=external calls only 3=internal calls only Forwarding off Trunk forward on Trunk forward off Forward Line: On Forward Line: Off Headset Answer call HF answerback on HF answerback off	\(\frac{}{} \)	· · · · · · · · · · · · · · · · · · ·	*1 *11 *12 *13 #1 *64 #64 *501 #501	X X X X X X X X
Hotline				
Join hunt group Leave hunt group Rejoin all groups Leave all groups	\(\dots \)	✓ ✓ ✓	*85 #85 *85* #85#	X X X
Lock all phones		✓	*943	Х
Monitoring:			*944	
Mute on Mute off	✓ ✓	√	*52 #52	X X

Functions (display)	Interac- tively	Via the Program/Service menu Program/Service		With function keys	
	QD	D	Code	•	
Night answer on Night answer off	*	√	*44 #44	X X	
Open door		✓	*61	Χ	
Override	✓	✓	*62	Χ	
Page Answer page		√	* 45 #45	X X	
Park a call Retrieve call		√	*56 #56	Χ	
Phone Test		✓	*940		
Pickup - directed Pickup - group Accept call	✓	√	*59 *57	X X	
Prog. feature key		✓	*91	Χ	
Redial				Χ	
Reject call Release				Х	
Relocate Complete Relocate	√	✓	*9419 #9419	Χ	
Reserve trunk	✓			Х	
Reset services		✓	#0	Χ	
Retrieve line		✓	*63	Χ	
Ring Transfer: On Ring Transfer: Off		√	*502 #502	X X	
Ringer cutoff on Ringer cutoff off	√ ✓	√	*98 #98	X X	
Ringing group on Ringing group off		√	*81 #81	X X	
Room monitor		✓	* 88	Х	
Select language		✓	*48		

Overview of Functions and Codes (Alphabetical)

Functions (display)	Interac- tively	Via the Program/Service menu Program/Service		With function keys
	QD	QD	Code	
Send message View sent message Display Messages Mailbox	√ √ √	* * *	*68 #68 #68	X X X X
Keypad dialing		✓	*503	
Shift Key				Χ
Show call charges (own telephone) View call charges (other party's telephone)		✓	* 65	X X
Speaker call		✓	*80	Χ
Suppress call ID Restore caller ID	✓	√	*86 #86	X X
Tel. data service			*42	
Temporary MSN	✓	✓	*41	Χ
Temporary Phone		✓	*508	Χ
Timed reminder on Timed reminder off		√	*46 #46	X X
Toggle/Connect	✓	✓	*2	Χ
Trace call		✓	*84	Χ
Transfer	✓			
Trunk Flash		✓	* 51	Χ
UCD Log on Log off Available Not available Work on Work off UCD night on UCD night off Calls in queue Set Callback			*401 #401 *402 #402 *403 #403 *404 #404 *405	X X X X X X X
Set Callback View callbacks/Delete	✓	✓	*58 #58	X
Use speed-dialing Change Speed-dial (station)		√ ✓	*7 *92	X X

Important telephone numbers				
For problems:				
For questions regarding sales:				
Upon delivery of the equipment, please enter telephone numbers!				



The equipment referred to in these instructions conforms with the requirements of the EU directive: 1999/5/EG - Directive on radio equipment and telecommunications terminal equipment and mutual recognition of conformity.

Compliance with the above directive is confirmed by the CE marking affixed to the equipment.

The declaration of conformity can be viewed at:

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